



## **B. K. Birla College (Autonomous), Kalyan**

(Formerly known as Birla College of Arts, Science and Commerce, Kalyan)

*Conducted by Kalyan Citizens' Education Society*

*Affiliated to University of Mumbai*

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**The Internal Quality Assurance Cell (IQAC) meeting of the members was held on Monday, the 1<sup>st</sup> June 2020 at 4:00 pm on Microsoft Teams.**

The following members were present:

1. Dr. Naresh Chandra
2. Dr. Avinash Patil
3. Dr. Swapna Samel
4. Mr. Bipinchandra Wadekar
5. Dr. M. K. Dhaliwal
6. Mrs. Esmita Gupta
7. Dr. Harish Kumar Dubey
8. Dr. Meeta Bhot
9. Mrs. Lakshita Soni
10. Dr. Suvarna Jadhav
11. Dr. Vinod S. Narayane
12. Mr. Prakash Sansare
13. Dr. Sonali Zankar Patil
14. Ms. Rinky Rajwani
15. Mrs. Akansha Thakur
16. Dr. Annika Gupta
17. Mrs. Priti Sawle
18. Mr. Suraj Agarwal
19. Dr. S. S. Pandey
20. Mr. Bharat Bagul
21. Mr. Vinod Rajput
22. Mrs. Ankita Malpani
23. Dr. Anuradha Hastak
24. Mr. Balasaheb Pathare
25. Dr. Dinesh Wanule

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The points discussed were as follows:

Dr. Naresh Chandra welcomed all the members. He addressed for the good health during the pandemic situation and lockdown. He urged all the faculty members to approach the college authorities in case of any medical emergencies and also guided faculty members to stay in touch with the students. He stated that we should invite talks/ Sessions on how to deal with stress/anxiety/fears, etc. during lockdown and wished health and happiness for all stakeholders.

Director briefed upon the latest guidelines issued by UGC and University of Mumbai and insisted that Teaching Learning and Evaluation to be conducted as per the norms mentioned.

He talked about reforms and highlights of National Education Policy 2020. And further stressed-on the skill component of NEP, its implementation for all UG and PG Programs.

Dr. Avinash Patil briefed about organizing a session for faculty members on Evaluation Techniques and continuous assessments during pandemic situation.

The present members showed concern about online teaching and demanded training for MS teams.

The members shared students' interests in attending online lectures as they were having internet connection issues and also said that the students were expressing lockdown stress.



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They also insisted on keeping various Skill Development Programs for the students which they can attend online.

Dr. Naresh Chandra talked about a task force of doctors created to speak to the masses regarding COVID-19. Eminent Doctors from the 'Task Force Team of KDMC' and renowned doctors from Kalyan would head the session, which was planned to be held on MS Teams on 14<sup>th</sup> and 15<sup>th</sup> July 2020

Various discussions for the preparations for online celebration of 'Foundation Day' and 'Independence Day' were carried out.

Full Name	User Action	Timestamp
Presenter	Joined	1/7/2020, 3:54:53 PM
Akanksha Thakur	Joined before	1/7/2020, 3:55:53 PM
Maninder_Dhaliwal	Joined before	1/7/2020, 3:58:53 PM
Principal_Birla College Kalyan	Joined before	1/7/2020, 3:57:59 PM
Meeta_Bhot	Joined before	1/7/2020, 3:59:53 PM
Esmita_Gupta	Joined before	1/7/2020, 3:59:53 PM
Bipinchandra_Wadekar	Joined before	1/7/2020, 3:59:59 PM
bharat.bagul	Joined before	1/7/2020, 3:59:59 PM
Vinod_Rajput	Joined	1/7/2020, 4:11:01 PM
balasaheb.pathare	Joined before	1/7/2020, 4:00:23 PM
Harish_Dubey	Joined before	1/7/2020, 4:12:53 PM
lakshita.soni	Joined before	1/7/2020, 4:12:54 PM
Priti_Sawale	Joined	1/7/2020, 5:10:45 PM
Prakash_Sansare	Joined before	1/7/2020, 4:11:23 PM
Suraj Agarwal	Joined before	1/7/2020, 4:11:23 PM
Shyam_Pandey	Joined	1/7/2020, 4:18:03 PM
Dr Naresh_Chandra	Joined	1/7/2020, 4:10:53 PM
seema.manchanda	Joined	1/7/2020, 4:19:13 PM
dinesh.wanule	Joined	1/7/2020, 4:19:13 PM
vinod.narayane	Joined	1/7/2020, 4:19:44 PM
Swapna Samel	Joined	1/7/2020, 4:08:13 PM
Ankita Malpani	Joined	1/7/2020, 4:08:13 PM
anuradha.hastak	Joined	1/7/2020, 4:14:08 PM
sandesh.jaybhaye	Joined	1/7/2020, 4:15:10 PM
Sonali Patil	Joined	1/7/2020, 4:15:12 PM
Suvarna_Jadhav	Joined	1/7/2020, 4:19:20 PM
Rinky Rajwani	Joined	1/7/2020, 4:19:35 PM



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### Action Taken Report (1<sup>st</sup> June 2020)

Sr. No	Action Planned	ATR
1	Invited Talk/ Session on how to deal with stress/anxiety/fears, etc. during lockdown	Organized Webinar by Mpower on the topic ' <i>The New Normal - Conversations for a better tomorrow</i> ' on 6 <sup>th</sup> June 2020 addressed by Smt. Neerja ji Birla, our Patron and Chairperson of Mpower
2	Session on Evaluation Techniques and continuous assessments during lockdown	Board of Examinations of B. K. Birla College Kalyan organized 2-Day online workshop on ' <i>Scientific Approach to Student Evaluation</i> ' for the faculty members of the college on 9 <sup>th</sup> and 10 <sup>th</sup> June 2020 under the guidance of Prin. Ashok Pradhan, former Vice Chancellor, YCMOU, Nashik and Dr. Naresh Chandra, Director (Education), BKBCCK. Dr. Anuradha Deshmukh Former Professor & Director, Centre for Collaborations & Special Initiatives, YCMOU was the resource person to guide the faculty members on different aspects of Evaluation.
3	Skill Development Programs for the students	Lecture Series titled <i>MISSION SKILLS</i> on Personal Grooming, Image Building and Emerging Business Trends were conducted from 27 <sup>th</sup> May to 13 <sup>th</sup> June 2020.
4	Preparations for Online Celebration of Foundation Day and Independence Day	The college celebrated ' <i>Foundation Day</i> ' on 17 <sup>th</sup> June 2020. The session was addressed by Shri. O. R. Chitlange ji, President and Chairman BKBCCK and BKBPS Flag hoisting was organized in the College on 15 <sup>th</sup> August 2020. NCC unit organized an online program on ' <i>Digital celebration of 74<sup>th</sup> Independence Day</i> ' on Microsoft Teams.
5	Discussion on NEP 2020	Organized a Webinar on ' <i>National Education Policy – 2020</i> ' on 3 <sup>rd</sup> August 2020 addressed by Hon'ble Dr. Vasudha Kamat, Former Vice Chancellor, SNDT Women's University, Mumbai & Member, Committee for Draft National Education Policy
6	Conferences /Webinar arranged	Department of Zoology and Environmental Sciences under DBT STAR status, organized A One Day National Webinar on <i>Paryavarnam 2020: Environmental Footprints(Today and Tomorrow)</i> on 5 <sup>th</sup> June 2020 on the occasion of World Environment day.
7	Organizing session for faculty members on Evaluation Techniques and continuous assessments during lockdown	Board of Examinations of B. K. Birla College Kalyan organized 2-Day online workshop on ' <i>Scientific Approach to Student Evaluation</i> ' for the faculty members of the college on 9 <sup>th</sup> and 10 <sup>th</sup> June 2020 under the guidance of Prin. Ashok Pradhan, former Vice Chancellor, YCMOU, Nashik and Dr. Naresh Chandra, Director (Education), BKBCCK.



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		Dr. Anuradha Deshmukh Former Professor & Director, Centre for Collaborations & Special Initiatives, YCMOU was the resource person to guide the faculty members on different aspects of Evaluation.
<b>8</b>	For students having stress due to lockdown	Kaivalyadham Yoga Institute, Lonavala in association with the Centre for Yoga, Philosophy and Practice organized 5- Day Yoga workshop on "Healthy Body and Healthy Mind" by Mr. Subodh Tiwari, (CEO, Kaivalyadham) and Mr. Ravi Dixit (Joint Director, Kaivalyadham, Mumbai) from 17th June to Sunday, 21st June, 2020.
<b>9</b>	Awareness programme for the people of Kalyan for COVID-19	NCC and NSS Unit of our college organized a webinar - Session I on 'Awareness and Preventive Measures to fight COVID-19 spread in our Area' on Tuesday, the 14th and 15th July, 2020. Eminent Doctors from the 'Task Force Team of KDMC' & Renowned Doctors headed the sessions. Around 12000 participants attended the webinar.



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**The Internal Quality Assurance Cell (IQAC) meeting of the members was held on Monday, the 17<sup>th</sup> August 2020 at 4:00 pm on Microsoft Teams.**

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The following members were present:

1. Dr. Naresh Chandra
  2. Dr. Avinash Patil
  3. Dr. Swapna Samel
  4. Mr. Bipinchandra Wadekar
  5. Dr. M. K. Dhaliwal
  6. Mrs. Esmita Gupta
  7. Dr. Harish Kumar Dubey
  8. Dr. Meeta Bhot
  9. Mrs. Lakshita Soni
  10. Dr. Suvarna Jadhav
  11. Dr. Vinod S. Narayane
  12. Mr. Prakash Sansare
  13. Dr. Sonali Zankar Patil
  14. Ms. Rinky Rajwani
  15. Mrs. Akansha Thakur
  16. Dr. Annika Gupta
  17. Mrs. Priti Sawle
  18. Mr. Suraj Agarwal
  19. Dr. S. S. Pandey
  20. Mr. Bharat Bagul
  21. Mr. Vinod Rajput
  22. Mrs. Ankita Malpani
  23. Dr. Anuradha Hastak
  24. Mr. Balasaheb Pathare
  25. Dr. Dinesh Wanule
- 

The points discussed were as follows:

Dr. Naresh Chandra greeted the members and addressed for the wellness of the members and their families. He began the meeting by focusing on the latest guidelines issued by UGC and University of Mumbai and emphasized that the Teaching Learning and Evaluation carried by the faculty members is well taken up as per the norms mentioned.

He further stated that innovative teaching methods are to be used to ensure the attention of students during the online sessions.

Dr Avinash Patil insisted that IQAC should organise Online Faculty Development Program (FDP) on Teaching and Learning and also arrange a webinar on Programme Outcomes (POs), Course Outcomes (COs) and Programme Specific Outcomes (PSOs).

Dr. Swapna Samel supported the suggestion made by the Principal and further stated that First year (BA, B.Com and B.Sc.) students should also be trained for uploading assignments/ Project work/ Quiz on MS Teams. She appreciated IT Task Team from Department of IT and CS for organising guidance sessions for faculty members and students on MS Teams.



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Dr. Naresh Chandra Sir shared that Chairman, Governing Council, BKBCCK, had a communication with Mrs. Neerja ji Birla, Founder and Chairperson of the Aditya Birla Education Trust (ABET), for Collaboration with MPower (counselling cell) for conducting sessions on mental health. He informed that she will be addressing faculty members of B.K. Birla College and B.K. Birla Public School to take care of their mental health in this pandemic situation.

Dr. Avinash Patil insisted that IQAC and all the departments should plan for workshops and guiding sessions on 'Skill Development' for students.

Dr. Harish Dubey mentioned about webinar series of imparting soft skills, social skills, mannerism etc. to tackle the pandemic situation. Agreeing to this, Mrs. Esmita Gupta added that Certificate Courses have been started by Departments of Management Studies, IT and CS to enhance employability of the students.

Mr. Prakash Sansare briefed all the members about online courses by NPTEL, SWAYAM (conducted by MHRD (Ministry of Human Resource Development), and AICTE (All India Council for Technical Education) with the help of Microsoft), and stated that their team will orient students for enrolment of the same.

Dr. Naresh Chandra appreciated the efforts taken by the IT department and is working hard so as to help faculty members in conducting online lectures.

Dr. Naresh Chandra suggested that the College organise review meeting of principals and IQAC coordinators of mentee colleges under Paramarsh Scheme.

Mrs. Lakshita Soni expressed that E-content development, collaboration with institutions and faculty development programs are chalked out.

The meeting was concluded with vote of thanks.

Full Name	User Action	Timestamp
Presenter	Joined	8/8/2020, 3:58:53 PM
Bipinchandra_Wadekar Principal_Birla College Kalyan	Joined before	8/8/2020, 3:58:53 PM
Meeta_Bhot	Joined before	8/8/2020, 3:58:53 PM
Esmita_Gupta	Joined before	8/8/2020, 3:58:53 PM
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Priti_Sawale	Joined	8/8/2020, 5:07:39 PM
Akanksha Thakur	Joined before	8/8/2020, 3:58:53 PM
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balasaheb.pathare	Joined before	8/8/2020, 3:58:53 PM
Harish_Dubey	Joined before	8/8/2020, 3:58:53 PM
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Prakash_Sansare	Joined before	8/8/2020, 3:58:53 PM
Suraj Agarwal	Joined before	8/8/2020, 3:58:53 PM
Dr Naresh_Chandra	Joined	8/8/2020, 3:59:28 PM
seema.manchanda	Joined	8/8/2020, 3:59:37 PM
dinesh.wanule	Joined	8/8/2020, 4:00:53 PM



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Suvarna_Jadhav	Joined	8/8/2020, 4:01:09 PM
Shyam_Pandey	Joined	8/8/2020, 4:01:43 PM
Rinky Rajwani	Joined	8/8/2020, 4:03:14 PM
vinod.narayane	Joined	8/8/2020, 4:03:44 PM
Swapna Samel	Joined	8/8/2020, 4:05:26 PM
Ankita Malpani	Joined	8/8/2020, 4:10:53 PM
Sonali Patil	joined	8/8/2020, 4:44:44 PM
anuradha.hastak	Joined	8/8/2020, 4:14:08 PM



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### Action Taken Report (17<sup>th</sup> August 2020)

Sr. No	Action Planned	ATR
1	Use of innovative teaching methods to be used to ensure the attention of students during the online sessions.	<ol style="list-style-type: none"><li>1. Use of White board</li><li>2. Showing Youtube videos</li></ol>
2	Organise FDP (Faculty Development Program) on Online mode and on attainment of POs (Programme Outcomes), COs (Course Outcomes) and PSOs (Programme Specific Outcomes).	A lecture was arranged by Prof. Geeta Shetty Associate Professor at St. Xaviers Institute of Education, Mumbai.
3	F.Y. students should also be trained for uploading Assignments/ Project Work/ Quiz on MS Teams.	Department of IT and CS organised guidance sessions for faculty members and students on MS Teams.
4	Collaboration with MPower for conducting sessions on Mental Health.	<p>Online help line was launched (24 X 7) in Collaboration with Mpower for the Counselling of students, parents and faculty members.</p> <p>The College in association with M-Power Foundation jointly organized webinar on 'Importance of Mental Health Awareness' on Thursday, the 13<sup>th</sup> August, 2020 for Staff and Students of B. K. Birla College (Autonomous), Kalyan.</p>
5	IQAC and all the departments should plan for workshops – or Guidance Sessions on Skill Development.	Webinar series of imparting soft skills, social skills, mannerism etc. was arranged for the students
6	Online celebration of Independence Day	NCC unit organized a webinar on 'Digital celebration of 74 <sup>th</sup> Independence Day' on Microsoft Teams. The students, faculty members attended the online program.





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**The Internal Quality Assurance Cell (IQAC) meeting of the members was held on Friday, 4<sup>th</sup> September 2020 at 4:00 pm on Microsoft Teams.**

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The following members were present:

1. Dr. Naresh Chandra
2. Dr. Avinash Patil
3. Dr. Swapna Samel
4. Mr. Bipinchandra Wadekar
5. Dr. M. K. Dhaliwal
6. Mrs. Esmita Gupta
7. Dr. Harish Kumar Dubey
8. Dr. Meeta Bhot
9. Mrs. Lakshita Soni
10. Dr. Suvarna Jadhav
11. Dr. Vinod S. Narayane
12. Mr. Prakash Sansare
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17. Mrs. Priti Sawle
18. Mr. Suraj Agarwal
19. Dr. S. S. Pandey
20. Mr. Bharat Bagul
21. Mr. Vinod Rajput
22. Mrs. Ankita Malpani
23. Dr. Anuradha Hastak
24. Mr. Balasaheb Pathare
25. Dr. Dinesh Wanule
26. Mr. Kiran Raiker
27. Mr. B.D. Joshi

The agenda of the meeting:

Dr. Naresh Chandra welcomed all the members.

He talked about reforms and highlights of National Education Policy 2020. And further stressed on the skill component of NEP and its implementation for all UG and PG Programs. Over this all the members suggested to organize a workshop on the new policies recommended in NEP for all the faculty members.

Dr. Avinash Patil requested the members to devote their time during online teaching for research activities and projects too. It was also emphasized to publish papers/chapters etc. in UGC recognized Journals/Books and to focus on Citation index. It was also decided to encourage participation, presentations in International, National, State and Local seminars/conferences/workshops.

Mrs. Esmita Gupta proposed to purchase more computers/ laptops for students and faculty members to support online teaching.



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Dr. Meeta Bhot gave a review on the meeting of Principals and IQAC Coordinators of Mentee Colleges (Paramarsh Scheme) which was held on 3<sup>rd</sup> September 2020 on Microsoft teams.

Dr. Maninder Dhaliwal suggested that an Online Induction Program is to be organised by IQAC. She requested the respective programme coordinators to brief the schedule to all. It was further suggested by Dr. Swapna Samel to include a small presentation on SWAYAM, NPTEL courses too.

Mr. Kiran Raikar expressed his views on the current upgrading of the library so as to provide online books and journals accessible to faculty members and students.

The meeting was concluded with vote of thanks.

Full Name	User Action	Timestamp
Presenter	Joined	4/9/2020, 3:58:53 PM
Bipinchandra_Wadekar	Joined before	4/9/2020, 3:58:53 PM
Principal_Birla College Kalyan	Joined before	4/9/2020, 3:58:53 PM
Esmita_Gupta	Joined before	4/9/2020, 3:58:53 PM
Akanksha Thakur	Joined before	4/9/2020, 3:58:53 PM
Ankita Malpani	Joined	4/9/2020, 4:10:53 PM
Maninder_Dhaliwal	Joined before	4/9/2020, 3:58:53 PM
Meeta_Bhot	Joined before	4/9/2020, 3:58:53 PM
bharat.bagul	Joined before	4/9/2020, 3:58:53 PM
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Harish_Dubey	Joined before	4/9/2020, 3:58:53 PM
lakshita.soni	Joined before	4/9/2020, 3:58:53 PM
Prakash_Sansare	Joined	4/9/2020, 4:12:29 PM
Suraj Agarwal	Joined before	4/9/2020, 3:58:53 PM
Dr Naresh_Chandra	Joined	4/9/2020, 3:59:28 PM
seema.manchanda	Joined	4/9/2020, 3:59:37 PM
dinesh.wanule	Joined	4/9/2020, 4:00:53 PM
Suvarna_Jadhav	Joined	4/9/2020, 4:01:09 PM
Shyam_Pandey	Joined	4/9/2020, 4:40:34 PM
Rinky Rajwani	Joined	4/9/2020, 4:03:14 PM
vinod.narayane	Joined	4/9/2020, 4:03:44 PM
Swapna Samel	Joined	4/9/2020, 4:05:26 PM
anuradha.hastak	Joined	4/9/2020, 4:14:08 PM
sandesh.jaybhaye	Joined	4/9/2020, 4:00:23 PM
Sonali Patil	joined	4/9/2020, 4:00:33 PM
Kiran raiker	joined	4/9/2020, 4:00:39 PM
Balchandra Joshi	Joined	4/9/2020, 4:01:39 PM



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### **Action Taken Report (4<sup>th</sup> September 2020)**

<b>Sr. No</b>	<b>Action Planned</b>	<b>ATR</b>
1	To organize a workshop on the new policies recommended in NEP for all the faculty members.	Various lectures and workshops were being arranged to guide faculty members regarding the intricacies of NEP 2020.
2	To purchase more computers/ laptops for students and staff to support online teaching.	All heads of Departments and Activity In Charges have been provided Laptops along with a WIFI connection.
3	Upgrading of the library so as to provide online books and journals accessible to faculty members and students.	Digital Library being created so as to provide students with online books.
4.	Organise review meeting of principals and IQAC coordinators of mentee colleges under Paramarsh scheme.	The College organised an online review meeting of principals and IQAC coordinators of mentee colleges on 3 <sup>rd</sup> Sept 2020.
5	Online Induction program to be organised by IQAC for newly admitted First year students.	Online Induction program to be organised by IQAC commencing from 7 <sup>th</sup> September 2020 for all First-year students of Arts, Science and Commerce.
6	Faculty Induction Programme	Inaugural Function of Faculty Induction Programme held on 18 <sup>th</sup> December, 2020 Dr. Suhas Pednekar, Hon'ble Vice Chancellor, UoM was the Chief Guest and Dr. K. Shanthi, Director, UGC Human Resource Centre. It was conducted by UGC Human Resource Development Centre and B. K. Birla College.



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The following members were present:

1. Dr. Naresh Chandra
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22. Mrs. Ankita Malpani
23. Dr. Anuradha Hastak
24. Mr. Balasaheb Pathare
25. Dr. Dinesh Wanule
26. Mr. Kiran Raiker
27. Mr. B.D. Joshi

The points discussed in the meeting were as follows:

IQAC Co-ordinator, Mrs. Lakshita Soni welcomed all the members. She gave a brief insight on the points discussed in previous meeting and activities conducted thereafter.

Dr. Naresh Chandra mentioned about NIRF (National Institutional Ranking Framework) and advised to proceed with the college documentation for the same. He said that the data must be evaluated as it is a continuous process each year.

Adding to the same, Dr. Avinash Patil talked about other rankings like the *Week Hansa, India Today*.

Dr. Meeta Bhot briefed about the Accreditation and Assessment Workshop to be held in March 2021. The AQAR (Annual Quality Assurance Report) of IQAC along with the 7 Criteria were discussed and the 7 Criteria Heads were selected.

Ms. Rinky Rajwani briefed about the online sessions organised by 'Placement Cell' on preparing the students for an interview. It was also decided to increase alumni involvement in various activities of the college as suggested by Dr. Harish Dubey.



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Various discussion related to the Digital Inauguration of Mpower (Counselling Cell) and Digital launch of PGDGE (Post Graduate Diploma in Global Education) programme were carried out.

Dr. Vinod Narayane briefed about the 'Intercollegiate Science Festival Pravah-2021' on the theme 'Nurture the Nature' which will be conducted on the online mode.

Ms. Lakshita Soni informed about the workshop on 'Assessment and Accreditation' to be organized for the faculty members and staff of our college and Mentee Colleges of Paramarsh Scheme. It was decided to strengthen participatory governance and strengthen staff training, to enhance quality measures in all aspects of functioning.

Full Name	User Action	Timestamp
Presenter	Joined	23/1/2021, 3:58:53 PM
bharat.bagul	Joined before	23/1/2021, 3:58:53 PM
Bipinchandra_Wadekar	Joined before	23/1/2021, 3:58:53 PM
Priti_Sawale	Joined before	23/1/2021, 3:58:53 PM
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Ankita Malpani	Joined	23/1/2021, 4:10:53 PM
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Meeta_Bhot	Joined before	23/1/2021, 3:58:53 PM
Vinod_Rajput	Joined before	23/1/2021, 3:58:53 PM
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Suraj_Agarwal	Joined before	23/1/2021, 3:58:53 PM
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seema.manchanda	Joined	23/1/2021, 3:59:37 PM
dinesh.wanule	Joined	23/1/2021, 4:00:53 PM
Suvarna_Jadhav	Joined	23/1/2021, 4:01:09 PM
Shyam_Pandey	Joined	23/1/2021, 4:01:43 PM
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vinod.narayane	Joined	23/1/2021, 4:03:44 PM
Swapna Samel	Joined	23/1/2021, 4:05:26 PM
anuradha.hastak	Joined	23/1/2021, 4:14:08 PM
sandesh.jaybhaye	Joined	23/1/2021, 4:00:23 PM
Sonali Patil	joined	23/1/2021, 4:00:28 PM
Balchandra Joshi	Joined	23/1/2021, 4:00:37 PM
Kiran raiker	joined	23/1/2021, 4:01:23 PM



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### Action Taken Report (23<sup>rd</sup> January 2021)

Sr. No	Action Planned	ATR
1	Committees for AQAR 2019-20	Various committees were formed based on criteria for AQAR 2019-20
2	Rankings like the week Hansa, India today	Various committees were made for collection of data for various ranking agencies.
3	Digital Inauguration of Mpower Centre and Digital launch of PGDGE (Post Graduate Diploma in Global Education)	Digital Inauguration of Mpower Centre and Digital launch of PGDGE (Post Graduate Diploma in Global Education) was held at the auspicious hands of our Patron Smt. Neerja ji Birla, Founder and Chairperson of Mpower, Chairperson of The Aditya Birla World Academy and The Aditya Birla Integrated School digitally on 17 <sup>th</sup> February, 2021 at 11.30 am. (Live Telecast of the Programme was also successfully arranged on Facebook and YouTube.)
4	Pravah – Intercollegiate Science Festival	BKBC under DBT Star College Status and Scheme organized an Inaugural function of ' <i>Intercollegiate Festival Pravah-2021</i> ' on the theme 'Nurture the Nature' on Microsoft Teams platform. Dr. Garima Gupta, Scientist 'E', Department of Biotechnology, New Delhi was the Chief Guest. The theme was ' <i>Nurture the Nature</i> ' on 8 <sup>th</sup> March, 2021
5	Workshop on Assessment and Accreditation for mentee colleges under Paramarsh scheme.	IQAC organized a workshop on ' <i>Assessment and Accreditation</i> ' for the faculty members and staff of our college and Mentee Colleges of Paramarsh Scheme of UGC on Microsoft Teams Platform on 15 <sup>th</sup> March, 2021,. Dr. Priya Narayanan, Assistant Adviser, NAAC, Bangalore was the Key Note Speaker.



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**The Internal Quality Assurance Cell (IQAC) meeting of the members was held on Tuesday, 18<sup>th</sup> May 2021 at 11.30 am on Microsoft Teams.**

Time: 11.30 am to 1.00 pm

Venue: MS Teams Platform

## Attendance

1. Mr. O. R. Chitlange
2. Dr. Naresh Chandra
3. Dr. Avinash Patil
4. Mrs. Ranjana Jhangra
5. Ms. Shahila Chandrashekar
6. Dr. Swapna Samel
7. Mr. Bipinchandra Wadekar
8. Dr. M. K. Dhaliwal
9. Mrs. Esmita Gupta
10. Dr. Harish Kumar Dubey
11. Dr. Meeta Bhot
12. Mrs. Lakshita Soni
13. Dr. Suvarna Jadhav
14. Dr. Vinod S. Narayane
15. Mr. Prakash Sansare
16. Dr. Sonali Zankar Patil
17. Ms. Rinky Rajwani
18. Mrs. Akansha Thakur
19. Dr. Annika Gupta
20. Mrs. Priti Sawle
21. Mr. Suraj Agarwal
22. Dr. S. S. Pandey
23. Mr. Bharat Bagul
24. Mr. Vinod Rajput
25. Mrs. Ankita Malpani
26. Dr. Anuradha Hastak
27. Mr. Balasaheb Pathare
28. Dr. Dinesh Wanule
29. Mr. Kiran Raiker
30. Mr. B.D. Joshi

## Agenda:

- a. Appreciation for Rank Secured in Education World India Higher Education Ranking 2020-21.
- b. Quality initiatives to be taken by IQAC.
- c. Any other matter with the permission of the Chair.



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## Points Discussed:

### General Welcome and Greetings

Shri O. R. Chitlange, Chairman BKBCCK, BKBPS and BKBNC congratulated all the members on achieving 12<sup>th</sup> Rank (38<sup>th</sup> Rank in 2020) in All India Ranking for Autonomous Colleges and 5<sup>th</sup> Rank in Maharashtra (12<sup>th</sup> Rank in 2020) by

Education World India Higher Education Ranking 2020-21. He appreciated the efforts made to improve the college's ranking from the previous year.

He suggested that the College should plan for a Digital program on Foundation Day.

He stated that Academic Excellence is one of the factors that determine where we are, but there are also other factors that were discussed, as follows:

- a) Concerns of Internal Stakeholders
- b) Enhancing Digital Footprints
- c) Tie Ups with Reputed Institutes in India and abroad
- d) Innovation in Teaching Learning Process
- e) Empowering Faculty Members and Administrative Staff for speeding up the process
- f) Decentralisation and Delegation of Powers
- g) Talent Development
- h) Regrouping of Placement Cell

He also pointed that introduction of new courses has brought a new balanced approach in the College, but at the same time we should be ready to adopt New Age Practices to impart Quality Education.

Sir made a reference of an article which he read on duty of doctor, duty of support staff (health workers) and duty of police which was correlated with the role of people in institution. He referred that any institution has 3 types of participation; Innovators, Executors and Followers, and emphasized that we need to build more Innovators as 'Innovation is key to Future'. He referred to innovation with respect to teaching methods, imparting knowledge, conducting practicals, changing syllabus etc.

With these remarks, the attendees were encouraged to express their views.

Ms. Lakshita Soni agreed with the concern of Internal Stakeholders and assured that Stakeholders Feedback mechanism will be developed in the college.

Ms. Ranjana Jhangra explained how Stakeholder's feedback is collected from Parents, Students and Suppliers. The analysis is done to find out satisfaction and dissatisfaction level and goals are set to minimize dissatisfaction levels.

Ms. Esmita Gupta expressed that discussions will be held to upgrade the syllabus as per the requirements of New Education Policy and Industry. She also expressed that Industrial Tie Ups and Placements needs to be further strengthened.

Chairman Sir Suggested that College should engage Full Time Placement Officer to improve the placements and bring more companies to the College. It was also suggested that we should take Feedback from Industry on changes to be brought in Curriculum.





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Dr. Harish Dubey expressed that efforts have been initiated to strengthen Alumni Association. He shared that college has so far registered 3,500 alumni through online form. He further added that the target is to reach 25K registrations in the Golden Jubilee Year. He suggested that Alumni Feedback should also be taken to introduce quality initiatives.

Dr. Vinod Narayane stated that Alumni should be encouraged to give their feedback over college academic and administrative activities. The areas of concerns to be identified and to be addressed immediately to close the gaps. He also suggested that Students to be involved in IQAC and BOS.

Chairman Sir expressed that criteria for the student representation in IQAC to be defined and discussed.

Mr. Balchandra Joshi assured that complaints about office staff would be minimised, and that any pending dues or other complaints would be resolved immediately. He also suggested that the placement cell seek the assistance of alumni who have been placed in good positions.

Ms. Shahila Chandrashekar, Member, IQAC, BKBPS appreciated the growth and progress of the college. She emphasized on empowerment that will bring the positive change and also suggested that like corporates we may plan to engage Exit Interviews or Take Feedback of Retiring Faculty Members or administrative staff.

Ms. Akansha Thakur emphasised on inculcating value education amongst the students by focusing on core values of institution by introducing certificate courses, lecture series, etc.

Dr. Sandesh Jaybhaye pointed on Research Aspect, which also has weightage in NAAC accreditations and Ranking Surveys. He suggested that faculty members to be motivated to engage more in Research Activity.

Chairman Sir added that Research Funding for an amount of Rs. 10 Lakh will be provided by the Management and College Top Authorities should coordinate the same.

Dr. Swapna Samel, Sr. Vice Principal expressed that Placement Activities of the College should be strengthened especially for B.A., B.Sc., and B.Com. She further pointed out that role and responsibilities of IQAC Members to be defined as per criteria defined by NAAC.

Chairman Sir Suggested that sessions should be organised for grooming the students, how to face the interview, etc

Dr. Avinash Patil thanked Chairman Sir for his continuous support and guidance which has led to many developments in the college in form of Digital Footprints, MS Teams Platform, MPower Cell, etc. He further added that construction of New Building will facilitate the introduction of New Courses.

Dr. Naresh Chandra also expressed gratitude for all the guidance and innovations introduced in the college. He assured that corrective steps will be taken, and positive change will be seen in office administration and other concerns discussed in the meeting. He further added that with the efforts were taken we are hopeful for Ranking in India Today and Hansa Week Survey. Sir also stated that we shall introspect and develop an action plan so that we meet expectations of all our stakeholders and college touches glory and excellence. It will be continuous endeavour of where we are and how we can get better tomorrow.



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He stated that the year 2021-22 will mark the Golden jubilee year for the College. Each department should have various programmes aligned with the celebration of the Golden Jubilee year.

Shri O.R. Chitlange gave the concluding remarks that IQAC members can email their suggestions to him. Sir told he get all management lessons and inspiration from Sports. He said we have to focus on Brand Building through dedicated efforts. He also stated that there should be no delay in taking the decisions. He assured all the members that Management will provide support and take care of the Family Members of the Staff in such unprecedented times.

Full Name	User Action	Timestamp
Presenter	Joined	18/5/2021, 11:18:53 AM
Bipinchandra_Wadekar	Joined before	18/5/2021, 11:20:53 PM
Principal_Birla College Kalyan	Joined before	18/5/2021, 11:20:53 AM
Meeta_Bhot	Joined before	18/5/2021, 11:20:53 AM
Esmita_Gupta	Joined before	18/5/2021, 11:22:53 AM
Priti_Sawale	Joined before	18/5/2021, 11:22:53 AM
Akanksha Thakur	Joined before	18/5/2021, 11:24:53 AM
Maninder_Dhaliwal	Joined before	18/5/2021, 11:24:59 AM
bharat.bagul	Joined before	18/5/2021, 11:24:59 AM
Vinod_Rajput	Joined before	18/5/2021, 11:24:59 AM
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balasaheb.pathare	Joined before	18/5/2021, 11:24:59 AM
Harish_Dubey	Joined before	18/5/2021, 11:30:59 AM
lakshita.soni	Joined before	18/5/2021, 13:02:45 PM
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Dr Naresh_Chandra	Joined	18/5/2021, 11:33:59 AM
seema.manchanda	Joined	18/5/2021, 11:35:37 AM
dinesh.wanule	Joined	18/5/2021, 11:38:53 AM
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Shyam_Pandey	Joined	18/5/2021, 11:40:59 AM
Rinky Rajwani	Joined	18/5/2021, 11:41:14 AM
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Swapna Samel	Joined	18/5/2021, 11:42:19 AM
Ankita Malpani	Joined	18/5/2021, 11:42:59 AM
anuradha.hastak	Joined	18/5/2021, 11:42:59 AM
sandesh.jaybhaye	Joined	18/5/2021, 11:45:23 AM
Balchandra Joshi	Joined	18/5/2021, 11:42:59 AM
Kiran Raiker	Joined	18/5/2021, 11:48:59 AM



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## **Action Taken Report (18<sup>th</sup> May 2021)**

<b>Sr. No</b>	<b>Action Planned</b>	<b>ATR</b>
1	College should engage Full Time Placement Officer to improve the placements and bring more companies to the College for campus placements	Ms. Saumya Majumdar was appointed as a Placement coordinator of the Placement Cell
2	Sessions to be organised for grooming the students, how to face the interview, etc	Various sessions were organised by the college to develop soft skills of the students.
3	Placement Activities of the College should be strengthened	Internship, on the Job-Training programmes, Job Placement activities
4	Strengthen Alumni Association	Alumni lecture series were conducted by all departments
5	Industrial Tie Ups	Talks and Collaborations with various Industries were carried out
6	Introduction of Innovative Programs	New Programs to be introduced in 2021-22 were discussed and planned. These programmes were also passed in the BoS and AC.
7	Golden Jubilee Year –2021-22	Various programs and functions planned to commemorate the Golden Jubilee Year.