

B. K. BIRLA COLLEGE KALYAN (W.)

(Empowered Autonomous Status)

Affiliated to University of Mumbai



BOARD OF EXAMINATIONS

Examination Pattern for UG and PG

Ordinances and Regulations

With Respect To

Choice Based Credit System

(CBCS)

With effect from the Academic year

2023-2024

**B. K. Birla College (Autonomous), Kalyan
Board of Examinations**

Examination Pattern under NEP 2020

(w.e.f. 2023-24)

1. Profile of the College

B. K. Birla College of Arts, Science and Commerce (Empowered Autonomous Status), Kalyan a multi-faculty premier institution of higher learning, with an enrolment of 13,500+ students (9,100 students in UG, PG and Research Programmes and 4,400 in Junior College) is affiliated to the University of Mumbai (UoM). The College was established in 1972, by Kalyan Citizens' Education Society with the blessings of Pujya Shri B. K. Birla ji and Pujya Smt. Sarala ji Birla.

The College is spread over 20 acres of land (including B. K. Birla Public School) in the prime location of Kalyan city. The college has 72 classrooms with ICT facility, with 50% being smart classrooms and one 3D studio. The College has taken several initiatives towards green campus including the facility of ETP, STP and Rainwater Harvesting. The College has a well-equipped Central Library (Green Library) with IT infrastructure. The Chairman and Faculty members have sponsored 25 new cycles to the needy students as a green initiative during the current year.

The New Building (55,000 sq. ft.) has been added to provide new Science Labs and Classrooms.

The College offers 32 UG, 33 PG courses and 09 Ph.D. programs. The College also conducts PG Diploma in Bio-nanotechnology, PG Diploma in Global Education and A-DMLT Courses.

The College has recently introduced new aged study programmes B. Voc. in Cyber Security and Forensics, M.Sc. (Data Science and Big Data Analytics), M. Sc. (Finance), M. Sc. (Artificial Intelligence), M. Sc. (Food Science and Nutraceuticals) and B.M.S. in Retail Management in association with Maruti Suzuki Pvt. Ltd. from the Academic Year 2022-23.

The UGC has sanctioned a Community College for Diploma in Accounting and Taxation in 2015-16.

The College has been reaccredited (3rd Cycle) by NAAC and awarded 'A' Grade (CGPA-3.58) in 2014. The College was granted '*College of Excellence*' status by UGC (2015-20) and ISO 9001:2015 certified. The College has been granted '*Autonomous Status*' by UGC and UoM from 2018-19.

Dept. of Environmental Sciences Laboratory has been granted accreditation by National Accreditation Board for Testing and Calibration Laboratories (NABL) in August 2022 for wastewater analysis.

The depts. of Botany, Chemistry, Microbiology, Physics and Zoology have been awarded 'Star Status' (2017-20) and the depts. of Mathematics, Information Technology and Computer Science have been selected under Star College Scheme by Dept. of Biotechnology (DBT) (2017-20), Govt. of India, New Delhi.

The *Rashtriya Uchchatar Shiksha Abhiyan* (RUSA) has sanctioned financial support of Rs. 5.00 crore to our college for 'Enhancing Quality and Excellence' under Component-8.

The College has been approved as a Potential 'Mentor Institution', by UGC under PARAMARSH scheme (2019-20).

Recently, the College has conferred '*Empowered Autonomous Status*' from the University of Mumbai from the Academic Year 2023-24 to 2032-33.

The College has established Mpower Counselling Cell instituted by our patron Respected Dr. Neerja ji Birla, Founder and Chairperson of Mpower and ABET to provide holistic mental health care solutions.

On the occasion of Celebration of Golden Jubilee Year of our College and Birth Centenary Year of our Founder Pujya Shri B. K. Birla ji, the Postal Stamp was released with the College logo and photo of Pujya Shri B. K. Birla ji by the Department of Posts, Government of India at the gracious hands of Shri Bhagat Singh ji Koshyari, Hon'ble Governor of Maharashtra and Chancellor of Universities in Maharashtra State and Padma Bhushan Smt. Rajashree ji Birla, our Chief Patron, Chairperson, Aditya Birla Centre for Community Initiatives and Rural Development (Digitally) on Thursday, 14 October, 2021 at Raj Bhavan, Mumbai.

The College in the pursuit of excellence has attained numerous awards and accolades. The College has been consistently ranked among the best colleges of India in different education surveys nationwide. Recently, the College has been Ranked No. 2 in India, 1st in Maharashtra and 1st in Mumbai in the category of 'Extraordinary Contribution to Local Community' by Education World Grand Jury India Higher Education Rankings (2023-24); Ranked No. 1 as 'Promising Future Ready - Institution' by Education World, India Higher Education Rankings

2021-22, Ranked 1st in Country as ‘New Age Study Leader Programme Leader’ by Education World (2022-23) and Ranked 2nd in ‘Student Diversity’ by Education World (2020-21) .

B. K. Birla College has a vibrant work-culture with holistic approach to education. The teaching - learning process is supported using ICT, interactive exercises, projects, assignments, etc. in addition to chalk and talk method. It has taken special efforts towards developing IT enabled campus and Digital Footprints and introduced several new age programs to cope up with the market trends.

The academic results have always been higher than the University results. Every year a few students figure in the University merit list.

Research is an integral part of teaching. 25 faculty members are Ph.D. Guides. Many faculty members have worked on Major and Minor Research Projects and have published many research papers and authored books. 45 Patents (29 Granted and 16 Published) have been contributed by the Faculty Members.

The college has established Career Guidance and Placement Cell and Entrepreneurship Cell and Skill Hub to provide help, support and guidance. Hon’ble Prime Minister Shri Narendra Modi ji inaugurated B. K. Birla College - Entrepreneurship Cell and Skill Hub (RUSA) on 03.02.2019 digitally.

The performance of students is excellent in extra-curricular activities including NCC, NSS, Sports, etc. The College NCC Units have bagged the Vice Chancellor's banner for 12 times out of 20 for being best NCC Unit of UoM. Our cadets participate in *Republic Day Camp, Thal Sainik Camp, VSC and All India Nau Sainik Camp* regularly.

The management provides financial support to the students for participating at International and National Level. The College provides Tuition fee concession to needy students in addition to scholarships / free ship by Government.

Several students have qualified for the UPSC / MPSC, IIT- JAM, NET and SET examinations and have received INSPIRE fellowship.

The college has signed MoU with University of West Georgia and few other national and international institutes for faculty and student exchange and to promote research. We have signed MoU with Century Rayon, Shahad, Century Enka Ltd., Pune and Rajashree Polyfil Ltd., Bharuch, for strengthening academics and research.

We stand committed for the cause of higher education.

2. Preamble

A semester comprises 90 working days. A semester-end examination shall be conducted only after the completion of 90 working days.

An academic year is divided into two semesters.

A summer term is for eight weeks during summer vacation. Internship/apprenticeship/work-based vocational education and training can be carried out during the summer term, especially by students who wish to exit after two semesters or four semesters of study. Regular courses may also be offered during the summer on a fast-track mode to enable students to do additional courses or complete backlogs in coursework.

The HEIs can decide on the courses to be offered in the summer term depending on the availability of faculty and the number of students.

3. Key Terms (Terminology)

3.1 Programme:

A Programme is a set of courses that are linked together in an academically meaningful way and generally ends with the award of a Certificate or Diploma or Degree depending on the level of knowledge attained and the total duration of study. For example, Certificate in office Computing, Diploma in Journalism, B.A, M.A etc. would be called as 'Programmes' at the Certificate, Diploma, Degree and Post Graduate Degree level respectively. Over the years, most of the Universities have been using the term 'Course' to indicate what is meant here by 'Programme'. To use common nomenclature, therefore, let us refer to B.A, B. Sc., and B. Com. as Programmes, and not Courses.

3.2 Course:

A 'course' in simple terms corresponds to the word 'subject' used in many Universities. A course is essentially a constituent of a 'programme' and may be conceived of as a composite of several learning topics taken from a certain knowledge domain, at a certain level. All the learning topics included in a course must necessarily have academic coherence, that is, there must be a common thread linking the various components of a course. A number of linked courses considered together are in practice form a programme. For instance, various subjects in humanities and social sciences as well as in languages offered under the B.A programme would be called 'Courses'. Thus, Communication Skills, Marathi, Population Studies, Travel and Tourism etc. included in B.A. Programme are called as Courses'.

3.3 Credit:

The Credits are defined in terms of the learner's time spent in hours which are divided into two parts such as face-to-face instruction and Notional. The value of a particular course can be measured in the number of Credit Points. The value of One Credit is equal to 15 learning hours for Theory Papers and 30 learning hours for Practical/ Field Work.

There will be credit hours for different types of courses and the workload relating to a course is measured in terms of credit hours.

- A credit is a unit by which the coursework is measured. It determines the number of hours of instruction required per week over the duration of a semester (minimum 15 weeks).
- Each course may have only a lecture component or a lecture and tutorial component or a lecture and practical component or a lecture, tutorial, and practical component, or only a practical component. For example, a three-credit lecture course in a semester means three one-hour lectures per week counted as one credit.
- In a semester of 15 weeks duration, a three-credit lecture course is equivalent to 45 hours of teaching.
- One credit for tutorial work means one hour of engagement per week. In a semester of 15 weeks duration, a one-credit tutorial in a course is equivalent to 15 hours of engagement.
- A one-credit course in practical or lab work, community engagement and services, and fieldwork in a semester mean two-hour engagement per week.
- In a semester of 15 weeks duration, a one-credit practical in a course is equivalent to 30 hours of engagement.
- A one-credit of Seminar or Internship or Studio activities or Field practice/projects or Community engagement and service means two-hour engagements per week.
- Accordingly, in a semester of 15 weeks duration, one credit in these courses is equivalent to 30 hours of engagement.
- In a semester of 15 weeks duration, a 3-credit course is equivalent to 45 hours of lectures and 30 hours of practical.
- Similarly, a 4 –credit course with 3-credit assigned for lectures and one credit for tutorial shall have three 1-hour lectures per week and one 1-hour tutorial per week.

In a semester of 15 weeks duration, a three-credit course is equivalent to 45 hours of lectures and 15 hours of tutorials.

3.4 Major discipline:

Major discipline is the discipline or subject of main focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses in the major discipline.

3.5 Minor discipline:

Minor discipline helps a student to gain a broader understanding beyond the major discipline. For example, if a student pursuing an Economics major obtains a minimum of 12 credits from a bunch of courses in Statistics, then the student will be awarded a B.A. degree in Economics with a Minor in Statistics.

4. Awarding UG Certificate, Diploma and Degrees

4.1 UG Certificate:

Students who opt to exit after completion of the first year and have secured 44 credits will be awarded a UG certificate if, in addition, they complete one vocational course of 4 credits during the summer vacation of the first year. These students are allowed to re-enter the degree program within three years and complete the degree programme within the stipulated maximum period of seven years.

4.2 UG Diploma:

Students who opt to exit after completion of the second year and have secured 88 credits will be awarded the UG diploma if, in addition, they complete one vocational course of 4 credits during the summer vacation of the second year. This 10 Curriculum and Credit Framework for Undergraduate Programmes students are allowed to re-enter within a period of three years and complete the degree program within the maximum period of seven years.

4.3 Three -year UG Degree:

Students who wish to undergo a 3-year UG programme will be awarded UG Degree in the Major discipline after successful completion of three years, securing 132 credits.

4.4 Four-year UG Degree (Honours):

A four-year UG Honours degree in the major discipline will be awarded to those who complete a four-year degree program with 176 credits.

5. Learning assessment

A variety of assessment methods that are appropriate to a given disciplinary/subject area and a programme of study will be used to assess progress toward the course/programme learning outcomes. Priority will be accorded to formative assessment. Evaluation will be based on continuous assessment, in which sessional work and the terminal examination will contribute to the final grade.

Sessional work will consist of class tests, mid-semester examination(s), homework assignments, etc., as determined by the faculty in charge of the courses of study. Progress towards achievement of learning outcomes will be assessed using the following: time-constrained examinations; closed-book and open-book tests; problem-based assignments; practical assignment laboratory reports; observation of practical skills; individual project reports (case-study reports); team project reports; oral presentations, including seminar presentation; viva voce interviews; computerized adaptive assessment, examination on demand, modular certifications, etc.

5.1 The scheme of Examination shall be divided into two parts:

1. Continuous Internal Assessment (CIA): includes Assignments, Projects, Seminars, Case Studies, Quizzes, Viva, Open book tests, Unit Tests etc.
2. Semester End Examination (SEE):

No.	Courses	CIA	SEE	Total
1	Major	40 %	60 %	100%
2	Minor	40 %	60 %	100%
3	Open Elective, VSC, SEC, IKS, AEC, VEC, AEC,	40 %	60 %	100%

The total credits to be earned by the learner to achieve Undergraduate Program degree shall be 132 Credits for Three -year UG Degree, 176 credits for Four-year UG Degree (Honour) and for Post-Graduate it will be 88 credits.

Program	Sem. I	Sem. II	Sem. III	Sem. IV	Sem. V	Sem. VI	Total Credits
Undergraduate	22	22	22	22	22	22	132
Postgraduate	22	22	22	22	--	-	88

5.2 Scheme of Examination

1. Major (6 Credits) and Minor (4 Credits) Examination consists of 100 Marks.
2. Practical Examination will be of Max. 100 marks for any course.
3. The Scheme of Examination shall be divided into two components: Internal assessment (CIA) and semester-end examination (SEE) for each course of the program.
4. For Major (6 Credits) and Minor (4 Credits) Courses CIA consists of 40 Marks and the SEE 60 Marks. (Max. Marks 60)
5. For other courses (2 Credits) viz. Open Elective, VSC, SEC, IKS, AEC, VEC, AEC, CC, OJT, Field Training etc., CIA consists of 20 Marks and SEE 30 Marks. (Max. Marks 50)
6. For Open Elective, VSC, SEC, IKS, AEC, VEC, AEC, CC, OJT, Field Training etc Semester end examinations can be conducted on On-line Mode by the faculty.
7. For Major and Minor Courses passing standard for each course shall be a minimum 40% (16 out of 40 marks) for CIA and SEE 40% (24 out of 60 marks) and overall, 40% (40 out of 100 marks).
8. For other Courses viz Open Elective, VSC, SEC, IKS, AEC, VEC, AEC, CC, OJT, Field Training etc, the Candidate has to score minimum 10 marks out of 30 marks in Semester end examinations and minimum passing standard is 40% by taking together both the components of examination i.e. Internal Assessment and Semester End Examination (20 out of 50 marks)

5.3 Major and Minor for UG and PG.

5.3.1 CIA 40 % for each course will be as follows:

Sr. No.	Evaluation type	Marks
1	Group / Individual Project or Assignment	20
2	Class test (Multiple choice Objective type)	15
3	Overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities and active participation in routine class instructional deliveries	05

5.3.2 SEE 60 % for each course will be as follows:

i) Duration – 2 Hours

ii) Theory Question Paper Pattern

1. There shall be four questions each of 15 marks. In each unit, there will be one question and the fourth one will be based on the entire syllabus.

2. All questions shall be compulsory with internal choice within the questions. (Each question will be of 30 marks with options)
3. Questions may be subdivided into sub-questions a, b, and c... and the allocation of marks depends on the weightage of the topic.

Passing standard for each course shall be a minimum of 40% (16 out of 40 marks) for CIA and SEE 40% (24 out of 60 marks) and overall, 40% (40 out of 100 marks). (CIA and SEE Together)

5.4. Question Paper Pattern (For Major and Minor - 100 marks) (For UG and PG)

5.4.1. Continuous Internal Evaluation (40 Marks)

Sr. No.	Particulars	Marks
1	Class test held in the given semester	15 marks
2	Subject-specific Term Work Module/assessment modes (2Assignments)	20 marks
3	Attendance and Active Participation	5 marks
	Total	40 Marks

- i. **To be conducted by concerned faculty preferably on online mode.**
- ii. **Evaluation pattern can be decided by the concerned course faculty to conduct the Examination.**

5.4.2. Semester End Examination - 60 % for each course. (60 Marks) – 2 Hrs.

Exam Externals	Total Marks: 50 Marks	Time: 2:00 Hrs.
Sr. No.	Question Paper	Marks
1	Q I- 15 marks each with internal option	15 Marks
2	Q II-15 marks each with internal option	15 Marks
3	Q III-15 marks each with internal option	15 Marks
4	Q IV-15 marks each with internal option	15 Marks
Total Marks		60 Marks

6 Open Elective

6.1 Arts and Commerce (2 Credits)

Type	Marks	Nature of Evaluation	Time
CIA	20	a. Objective Test b. Project/Field work c. Practical etc	30 Min.
SEE	30	Online Test / Answer in Brief etc.	1 Hr.

Candidate must appear for examination in both the Components (CIA and SEE). If the candidate is absent or do not complete any one component (CIA / SEE) he / she will be declared as unsuccessful.

Mode of Examination: Online

Passing Standard: Minimum 20 Out of 50 Marks (Taking CIA and SEE together)

6.2 Science

Type	Marks	Nature of Evaluation	Time
CIA	20	a. Objective Test b. Project/Field work/Report	30 Min.
SEE	30	Practical	1 Hr.

Candidate must appear for examination in both the Components (CIA and SEE). If the candidate is absent or do not complete any one component (CIA / SEE) he / she will be declared as unsuccessful.

Mode of Examination: Online

Passing Standard: Minimum 20 Out of 50 Marks (Taking CIA and SEE together)

7. Indian Knowledge System (IKS) / Ability Enhancement Course (AEC) / Value Education Course (VEC) (2 credits)

Type	Marks	Nature of Evaluation	Time
CIA	20	a. Objective Test b. Project/Assignment/Field work	30 Min.
SEE	30	Online Test / Answer in Brief etc	1 Hr.

Candidate must appear for examination in both the Components (CIA and SEE). If the candidate is absent or do not complete any one component (CIA / SEE) he/she will be declared as unsuccessful.

Mode of Examination: Online

Passing Standard: Minimum 20 Out of 50 Marks (Taking CIA and SEE together)

Candidate must appear for examination in both the Components (CIA and SEE). If the candidate is absent or does not complete any one component (CIA / SEE) he/she will be declared as unsuccessful.

Mode of Examination: Online

Passing Standard: Minimum 20 Out of 50 Marks (Taking CIA and SEE together)

8. Co-curricular (NCC/NSS/DLLE/ Performing Art etc.) (2 credits)

Marks	Nature of Evaluation
50	a. Activity Report with Documents b. Test OR c. Field Assignment /Field Report

8.1. On the Job training (OJT)and Field Training (2 credits)

Marks	Nature of Evaluation
50	a. Activity Report with Documents b. Test OR Field Assignment /Field Report

9. Paper Pattern for 2 Credits Course - 50 Marks: VSC and SEC,

9.1. CIA 20 Marks

Sr. No.	Particulars	Marks
1	Class Test/Viva / Presentations	15
2	Attendance and Code of Conduct	05
	Total	20

9.2. SEE 30 Marks

Sr. No.	Particulars	Marks
1	Assignments/Descriptive/Project work/Fieldwork	30
	Total	30

- i. To be conducted by concerned faculty preferably on online mode.
- ii. Evaluation pattern can be decided by the concerned course faculty to conduct

the Examination.

10. For Practical Assessment

Sr. No.	Particulars	Total Marks	Minimum Passing Marks
1	Practical	100	40
2	Internship Report	100	40
3	Project /Viva	100	40

11. ASSESSMENT

11.1 For the external examination of the F.Y / S.Y. (SEM-I, II, III, and IV) courses there will be a Single Evaluation with Moderation (if number is 100 or more).

1. All courses (if number is 100 or more) will have External Moderation and it will be done on the following basis: 10% of the paper in each course on a random basis.
2. If 30% or more of the moderator-evaluated papers assessed by a particular examiner of a course have a change of more than 15% of the total marks assigned to the paper, then 100% answer books of the said examiner are to be moderated. Moderators' marks will be treated as final and recorded for result preparation.
3. At the UG Third Year, (SEM- V and VI) and PG Second Year (SEM-III and IV) there will be a Double-Blind Evaluation through an external examiner, and the teacher of the course an average of the two scores will be awarded.
4. If 30% or more of the double-blind evaluated papers assessed by a particular examiner of a course have a change of more than 15% of the total marks assigned to the paper, a third-blind evaluation will be required.
5. The average of the internal and final evaluated marks will be the ultimate score awarded.

12. PERFORMANCE GRADING

The performance grading of the learners shall be on the **TEN-point** Grading system as under:

Grade	Marks	Grade Points	Remark
O	80 and above	10	Outstanding
A+	70 to 79.99	9	Excellent
A	60 to 69.99	8	Very Good
B+	55 to 59.99	7	Good
B	50 to 54.99	6	Above Average
C	45 to 49.99	5	Average
D	40 to 44.99	4	Pass
F	Less than 40	0	Fail

The performance grading shall be based on the aggregate performance of the Continuous Internal Assessment and Semester End Examination.

13. CARRYFORWARDS OF MARKS IN CASE OF A LEARNER WHO FAILS IN THE INTERNAL ASSESSMENT AND/OR SEMESTER-END ASSESSMENT IN ONE OR MORE SUBJECTS:

13.1 A learner who PASSES in the Internal Examination but FAILS in the Semester End Examination of the course shall reappear for the Semester End Examination of that course. However, his/her marks on the Internal Examinations shall be carried over and he/she shall be entitled to the grade obtained by him/her on passing.

13.2 A learner who PASSES in the Semester End Examination but FAILS in the Internal Assessment of the course shall reappear for the Internal Examination of that course. However, his/her marks of the Semester End Examination shall be carried over and he/she shall be entitled for the grade obtained by him/her on passing.

14. ADDITIONAL SEMESTER-END EXAMINATION:

Eligibility to appear for additional semester-end examination: A learner who does not appear i.e. remains absent in some or all the courses on medical grounds or for representing the College / University in sports, cultural activities, activities of NSS, NCC, or sports training camps conducted by recognized bodies / competent authorities or for any other reason which is considered valid under exceptional circumstances and to the satisfaction of the Principal or the Head of the Institute OR fails in some or all the courses is eligible to appear for the additional examination.

Procedure:

14.1 The candidate is required to submit a written application with adequate proof to the Controller of Examinations before or on the date of examination only along with copy of Hall Ticket. No application shall be considered after the end of the given examination.

14.2 At the end of examinations application forms received for additional examination are verified by the Board of Examinations.

14.3 A list of eligible candidates is prepared and signed by the Controller of Examinations.

14.4 The list is forwarded to the Chief Controller of Examinations (Principal) for approval and signature.

14.5 Notice for Additional Examination is issued to the students.

14.6 Date of Examination and timetable Table is prepared and published on the website.

14.7 No separate seat number and hall ticket is issued to the candidate.

14.8 The candidates are not charged any examination fees for additional examinations.

15. RULES FOR PROGRESSION (ALLOWED TO KEEP TERMS-ATKT):

15.1. A learner shall be allowed to keep term for Semester II irrespective of the number of courses of failure in Semester I.

15.2 learner shall be allowed to keep term for Semester III if he/she fails in not more than Two Major courses and not more than Eight other courses of Semester – I and Semester – II taken together with not more than four other courses each in Semester – I and Semester – II.

15.3 A learner shall be allowed to take Admission to Semester-V and Keep Terms if he/she Passes in all (Major Subjects of) Semester-I and Semester-II and failed in not more *than two Major courses* and not more than eight other courses of Semester –

III and Semester – IV taken together with not more than four other courses each in Semester – III and Semester – IV

OR

Passes in all Semester-III and Semester-IV and failed in not more than two Major courses and not more than eight other courses of Semester – I and Semester – II taken together with not more than four other courses each in Semester – I and Semester – II.

15.4 A learner shall be allowed to keep the term for Semester VI irrespective of the number of courses of failure in Semester V.

15.5 The result of Semester VI shall be withheld by the College till the learner passes all the Semesters from I – V.

15.6 A Learner is allowed to take admission in semester VII (UG Hon. /PG Part I) only if he passed all courses of semesters I to VI (132 Credits).

15.7 All these rules may be amended as and when required with authorisation of Academic bodies.

16. Unfair means (ordinance no. 0.5050)

On receipt of a report regarding use of unfair means by any students at any examination, where the examinations of the courses are conducted by, the Principal/ CoE of the concerned constituent college, on receipt of a report regarding use of unfair means by any student at any such examination, including breach of any of the rules laid down by the College for the proper conduct of examination, shall have power at any time to institute inquiry and to punish such unfair means or breach of any of the rules.

Procedure

1. Chief Controller of Examinations / Principal must constitute Unfair means Inquiry Committee.
2. The preferably three-member committee is constituted to conduct inquiry of candidates found using unfair means during the examinations.
3. Block Supervisor must report the case to the Chief Conductor of the examination.
4. The candidate involved in a suspected copy case along with answer paper, Hall Ticket, and Proof of Unfair means used during the examination should be sent to the Examination Control Room.

5. The Chief Conductor will take Undertaking from the candidate involved in a suspected copy case.
6. The Chief Conductor will take Undertaking from the block supervisor.
7. Proof of the unfair means used must be attached to the answer book.
8. Charge Sheet informing date of Unfair means Inquiry Committee meeting is to be issued to the candidate involved in using unfair means during the examinations.
9. A list of candidates involved in using unfair means during the examinations is prepared.
10. Letter informing the meeting of the Unfair Means Inquiry Committee to be issued by the CoE to the Chairman and Members of the Unfair Means Inquiry Committee
11. List of candidates involved in using unfair means during the examinations, Answer books of the candidates, Charge Sheet, Undertaking of the Candidate, Undertaking of the Supervisor, and proof of the unfair means used by the candidate to be handed over to the Chairman and Members of Unfair means Inquiry Committee on the day of Meeting.
12. Signature of the candidates present on the day of the meeting is obtained.
13. On completion of the detail Inquiry of the candidates involved in using unfair means during the examinations, the Chairman and Members of Unfair means Inquiry Committee will recommend the punishment awarded to the candidate to the Chief Controller / Principal of Examinations.
14. Principal will publish the final punishment awarded to the candidate and will instruct the Board of Examinations to give the necessary effect of the punishment in the grade card of the candidate.

17. Grade Improvement

1. A student in a PG Programme, will be eligible to repeat a course for grade improvement.
2. For Grade improvement, a student has to re-register in the course in a subsequent semester if the course is offered.
3. The grade obtained in the re-registered course will supersede the earlier grade and the same will be reflected in the Semester Grade Card and in the Final Transcript.
4. The student can avail this option only for TWO courses in the entire program and only ONCE for a specific course.

18. Preservation of Answer books:

The answer papers of the examinations shall be preserved for a period of at least **SIX MONTHS (06 Months)** from the date of declaration of results of the examinations concerned.

19. GRACING:

The gracing shall be carried out as per existing ordinances of the University of Mumbai in force.

20. Rules for providing extra time to Physically challenged &&Visually challenged student as per Ordinance of University of Mumbai.

21. Rules for student using unfair means during examination as per University of Mumbai.

22. Question Paper Pattern:

1. The question papers shall be set and assessed by the teacher, teaching the course. If the course is taught by more than one teacher, the question paper shall preferably be set jointly and assessment of the sections/ questions shall be done by the respective teacher:.

2. The College authorities may request the teachers from other institutes teaching the course to set the question paper and /or assess the answer papers. However, for such actions the Board of Examination may seek proper reasons and justifications from the concerned Head of the Institute.

3. The question paper set by the college in different courses shall be forwarded to the University within 15 days of the declaration of the results for the semester for being placed before the respective Board of Studies, which shall report their observations to the Academic Council and inform the observations of the Board and the Academic Council to the concerned colleges.

23. Centralized Programme:

The entire work of assessment of the answer papers at the Semester End Examinations shall be centralized within the premises of the concerned college as per the provisions of the University Act and shall be open to inspection by the University, The College can appoint a Committee of members to plan and conduct the CAP Centre to ensure smooth, efficient and effective conduct of CAP and Completion of the Assessment.

24. Verification and Revaluation:

Shall be as per the existing ordinances and regulation & VCD of the University of Mumbai.

Ex-student: Learner 's who are declared tailed in one or more courses on account of failure at

the Internal Assessment and /or Semester End Examinations or who have been allowed to keep terms for the higher class shall appear as ex-student for the Internal Assessment and /or the Semester End Examination in the failed course at the examinations held by their respective college. Examination for the ex-students will be held at least 15 days prior to the Semester End Examination of the next Semester as per the pattern of the course in the respective (failed) semester ex. For a student who fails in the semester end examination in the subject of Foundation Course paper I in Semester I the examination for FC paper I of semester I shall be held at least 15 days prior to the conduct of the Semester End Examination for Semester II. The examinations for the ex-students shall be held in every semester.

25. Board of Examination:

The College Board of Examination shall consist of not more than 10 members, nominated by the Principal/ Head of the Institute. One of the members shall be the Controller of Examiner. The Board will act as the custodian and shall be In-charge of all the matters pertaining to the Internal Assessment, Semester End Examination of regular as well as ex-students for all the examination at Semester I to VI including preparation of time table, setting of the question paper, arrangement for assessment of the answer books, the declaration of the results, attending to and resolving the grievances/queries of the learners which are not part of Unfair Means Inquiry Committee, keeping records of the assessment of all the assessments and examinations, scrutiny of the student's eligible to appear for the additional examination and any other matter pertaining to the conduct of the additional and examination for the ex-students. The committee shall work as per the rules & regulations of the University and under the supervision of the Principal/ Head of the Institution but as per direction of University Examination authority from time to time.

26. College Unfair Means Inquiry Committee:

No candidate shall use unfair means or indulge in disorderly conduct at or in connection with examinations. Here “Candidate” means an examinee taking an examination. Examination means examination, midterm, end term, practical which are considered as part of assessment/evaluation by the instructor while awarding grades in a subject.

In order to ensure honesty and fairness during examination is constituted.

The College Unfair Means Inquiry Committee shall be constituted as per the prevailing ordinances of the University. The term of the committee shall be for five years subject to the provision of Section 42 and 43 of the Maharashtra Universities Act. The proceedings and working of the committee shall be maintained in the form of documents and minutes.

Role and Responsibilities

- Convener of the committee shall convey a meeting of the members and discuss the complaint received.
- The Committee may call the candidate to seek an explanation and hear him/her. Explanation shall be taken in writing.

- The Committee members shall make necessary enquiry from Exam Supervisors and other related witness.
- After hearing all the above persons, they shall report their findings in writing, along with punitive action (if any malpractice was detected) to the Head of Institution
- Any other duties the assigned by Head of Institution.

27. Setting of Question papers:

Four different sets of question papers shall be drawn with the model answer paper and assessment scheme per course for every Semester End Examination. One of which shall be used for the regular examination, the second set can be used for the ATKT examination and one of the sets can be used for the examination for the ex-student. Similarly two sets of question papers shall be drawn for every examination conducted per course, considering the requirement of time table.

28. Administrative responsibilities

ROLES AND RESPONSIBILITIES OF CONTROLLER OF EXAMINATIONS

The Controller of Examinations (CoE) shall be responsible for the conduct of all examinations of the College, and it shall be his duty to arrange for the preparation, scheduling, conduct of examinations of the College, and all other contingent matters connected with examinations.

1. The Controller of Examination shall be the Principal Officer in charge of conducting examinations, tests, and declaration results. He shall discharge his functions under the direct superintendence, direction and guidance of the Principal. In the absence of CoE by virtue of any reason anyone from Dy. CoE(s) recommended by the Principal will look after the work of CoE in addition to his own work;
2. The CoE will be the supervisor of the Examination Committee constituted by the Academic Council;
3. The Controller of the Examinations may inform the proceeding of the Board of Examination to the Academic Council as and when required;
4. He shall receive and deal with the applications for admission to the Examinations of the Board and carry on all correspondence connected with such examination and issue necessary documents as admissible under the regulations;
5. To prepare the academic calendar including the examination schedule and implement the same;

6. He shall be responsible for getting the question papers set in time, translated, moderated, and printed and their safe custody and secrecy of the contents at all stages;
7. Proper distribution of question papers and examination materials to all Examination centers in time;
8. Collection of all answer scripts, surplus examination materials and reports, and other documents from all centers;
9. To arrange for evaluation and to process the results;
10. Issue Grade Cards to the successful candidates in time; provided that the Board may authorize a Deputy Controller of Examinations to issue certificates;
11. He shall be responsible for ensuring and maintaining strict secrecy of all information regarding the examinations;
12. He shall perform such other duties as may be assigned to him by the Principal;
13. The Controller of Examinations attend all meetings in which matter relating to the examinations of the Board are included in the agenda;
14. The Controller of Examinations shall have administrative control over the employees working under him;
15. Subject to the superintendence of the Examination Committee, the Controller of Examination shall conduct the examinations and make all other arrangements thereto and be responsible for the due execution of all processes connected there with;
16. The Controller of Examinations shall be responsible for making all the arrangements necessary for holding examinations, tests and timely declaration of results;
17. To finalize the mode of examination for different courses in consultation with concerned Faculty/ School/ Department/ Academic Council;
18. To ensure confidentiality and to make assessment/ improvement in the process of the University examination/ evaluation;
19. To appoint external agency(s)/ observer(s) for conducting and monitoring the examinations;
20. To appoint external agency(s)/ evaluator(s) for evaluation of examination;
21. To postpone or cancel examination in part or in whole, in the event where such need arises;
22. To submit report regarding examination(s) to the Principal;

23. The Controller of Examinations shall exercise such other powers and perform such other duties as may be assigned to him, from time to time, by the Vice-Chancellor/(Principal) as the case may be;

24. The Additional Controller of Examinations and the Deputy Controller of Examinations may be appointed to aid and assist the Controller of Examination on the conditions prescribed under the Statutes, against the strength sanctioned by the Principal;

29. DEPUTY CONTROLLER OF EXAMINATIONS

The primary duties of the Deputy Controller of Examinations will include examination planning, scheduling, maintenance of examination and students' physical records, and student record verifications. He/she will ensure strict compliance with institutional policies and procedures during examinations and will ensure and monitor the examination invigilation process. He/she will also coordinate with respective program coordinators/directors and concerned university administrative departments in this regard.

30. DUTIES AND RESPONSIBILITIES

1. Planning, scheduling, and organization of examinations.
2. Strictly complying with the institutional policies and procedures on the conduct of examinations.
3. Coordinating with the different departments for conducting exams.
4. Managing physical records of results and examination answer books with respective class information.
5. Monitoring invigilation duties during examinations.
6. Maintaining a record of invigilation duties and ensuring strict compliance of the use of unfair means policy during each exam.
7. Maintaining and verifying students' academic credential records.
8. Providing transcript issuance-related information to the students.
9. Managing physical records of examination results and answer books of each student (term-wise)
10. Maintaining confidentiality and integrity of students' academic records.
11. Managing blank answer books and class result sheets.
12. Handling records of transcripts and degrees issued.

13. Managing records of alumni and dropouts.

14. Ensuring compliance with the Charter, HEC and other such requirements.

15. Liaising with authorities keeping records of all official documents/ minutes/ agenda etc.

Assisting with specialized assignments, new initiatives, and other duties as assigned by the Chief Controller of Examinations or Controller of Examinations.

31. Appointment of Paper setters, Examiners, Senior Supervisors and Conduct of Examination etc.

1. No person can claim appointment as a paper setter /examiner/moderator or any other examination work as a matter of right. Appointments of persons as paper setters/examiners/ moderators shall be ordinarily made at the time of the annual examination. However, if it is necessary to do so, the appointment of paper setters may be made at the time of the October examinations.
2. The paper setters/examiners/moderators shall not refuse to accept the assignment of the examination work.
3. They shall also ensure that their availability for assignment is communicated to the College, in the prescribed time limit, it will be presumed that the assignment is accepted by the paper setter / examiner/ moderator.
4. The paper setters/ examiners/ moderators shall follow all the directions given by the College from time to time in respect of the pattern of question papers, setting of question papers, model answers, scheme of marking etc.
5. He shall ensure that the stationery required for the conduct of examinations, question papers, etc. are received at the examination center.
6. He shall also ensure that the packets of question papers are intact and duly sealed and are opened in his presence 20 minutes before the start of examinations.
7. He shall also ensure that the students are not resorting to unfair means/practices. In case incidents occur, he shall immediately report the cases of unfair means to the Controller of Examinations along with his report.
8. He should not leave the examination center during the examination period.
9. He shall ensure that the answer book is distributed to the students 10 minutes before the start of the examination.

10. The Principal shall, immediately after the examination is over, dispatch the answer books to the CAP center / concerned examiner, as per the instructions of the College from time to time.
11. The directors of the CAP appointed by the college shall receive the bundles of answer books sent by the Principal of the concerned examination center.
12. The CAP in charge shall arrange for the assessment of the answer books centrally as per the central assessment program prescribed by the college.
13. The director of the CAP shall submit the mark lists to the Controller of Examinations as provided in the CAP scheme and as per the instructions received by the College from time to time.

As soon as the mark lists are received, the same should be processed immediately.

32. Code of conduct for students during Examination

All Students are required to follow the following Code of Conduct during the examination. These rules are indicative and not an exhaustive set of rules.

1. Students must report to the examination centre well in advance and carry out extensive and compulsory frisking before entering the Examination Hall.
2. The Candidate must occupy the seat in Examination Hall on allotted seat 15 minutes before the scheduled time.
3. They are required to be seated inside the examination hall 15 minutes before the commencement of the examination. They are not allowed to be in the corridor reading their notes etc. No students will be allowed inside the hall once the examination has started, without a valid reason. The decision of the senior supervisors is final.
4. No student is allowed to bring any communication devices in the examination hall.
5. Admit card / Identity Card is compulsory to enter the examination.
6. Strictly follow the seating arrangement.
7. Mobile phones / books / bags are not allowed in the examination hall.
8. Possession of mobile phones during an examination will be treated as use of unfair means and liable for punishment.
9. Permissible materials allowed inside the examination hall are writing materials, non-programmable calculators, transparent writing pads, drawing materials, erasers, transparent pouches, small purses containing money, or any other material as mentioned in the question paper.

10. No valuables will be allowed to be brought inside the examination hall other than those mentioned in the above point. All other materials (including graph papers/ logarithm tables / any other booklet) if brought are to be kept inside their bags (mobiles in switched-off mode). College will not be responsible if any such valuables are lost.
11. No student will be allowed inside the examination hall with smartwatches.
12. The students are required to produce their proper hall tickets during all examinations. The student will not be allowed to write the examination without valid hall tickets. If the students have misplaced/lost their hall tickets, then they are required to obtain a duplicate hall ticket.
13. No student will be allowed to receive their mark sheets without producing their hall tickets and fee receipts. They are required to keep their hall tickets safely till they have obtained all the documents from the college.
14. Students are strictly warned not to use any unfair means during examinations. Use of unfair means can lead to dismissal/ loss of term etc.
15. Students are informed that they can be checked physically for any copy materials during the examination in case of any suspicion and if found with prohibited material during the examination then it will be treated as an unfair means.
16. Mobiles or any communicating devices if found on person will be confiscated and it will be treated as the students have used unfair means and they will be returned back only after the inquiry is completed and the Principal has signed the inquiry report. Such devices will be returned to their parents/guardians as mentioned in the admission forms. Students are informed that it can take time for the devices to be returned, hence they are strictly informed to not bring such devices during the examination.
17. Students are required to bring their own materials needed for the examination. No student will be allowed to borrow any materials from any other student during the examination.
18. All students are required to check their surroundings for any materials lying around. They are required to give such materials to the block supervisors before the commencement of examination. Once the examination has begun if any incriminating materials are found near the student, then they will be charged with using unfair means.
19. Students are informed that they should not be writing anything on the benches/hands/legs or any other part of their body or dress, this will be considered as use of unfair means. If any material is written on the bench, then it should be brought to the notice of the block supervisors.

20. No student is allowed to write their name/roll number on the answer paper unless specifically asked to be written. If they have written their names/roll number or made any symbols not required in the answer paper, then it will be treated as revealing identity. They will also be required to defend their case in front of the unfair means inquiry committee.
21. Students cannot take any supplements or answer booklets outside the examination hall. This can lead to debarment or cancellation of their examination.
22. No student is allowed to leave the examination hall before the first half hour and last 10 minutes of the examination. If a student leaves in the first half of the examination, then they are required to submit their question paper to the supervisor writing their seat number on the question paper.
23. Students found to misbehave in the examination hall can be asked to leave the examination hall and they will be required to bring their parent/guardian for granting permission to be given to appear for their subsequent examinations.
24. Students are not allowed to chew anything during examinations. If they are required for medical reasons, then proper permission to be taken before the commencement of the examination from the senior supervisors (they will have to produce the Doctor's prescription). Students are required to inform the senior supervisors before the commencement of examination if there is any medical problem faced by them. They are required to bring the list of substances not allowed to be given if any problem arises and this list to be submitted to the senior supervisors. This list should contain the contact details of the person to be informed if required.
25. Once the student has submitted their answer papers to the block supervisor then it will not be given back to them once they leave the block.
26. Once the students leave the block after submitting their answer papers they are not allowed to loiter in the corridor, and they are required to leave the premises without making any disturbances.
27. Wear open footwear like chapels/Slippers and sandals.
28. Gossiping/talking will not be allowed in the examination hall. In case of repeated acts, the student will be expelled from the examination.
29. Students found cheating in the examination hall, will be reported to the Examination section.

30. Student misbehaviour with faculty members/supervisors will be reported to Examination section.
31. Exchange of pens / pencils / drawing instruments / calculators, tables, are not allowed.
32. Do not write anything on tables and question paper except Seat number on question paper.
33. Temporary absence from examination hall will not be allowed. In case of emergency conditions, students can leave examination hall after submission of answer book.
34. In case of any grievances regarding question paper, students can discuss with concerned faculty member after the examination.
35. Students should follow the college dress code if any. (Formal Dress)
36. For practical's, students should be in neat, ironed apron with displayed roll numbers and carry necessary practical kit in a transparent box.

The following Things are allowed In Examination Hall:

- Writing material
- Transparent writing pad
- Transparent pouch
- Water bottle

Following Things are not allowed In Examination Hall

- Mobile, smart watches or any electronic device
- Chits
- Aprons
-

Academic Integrity

Academic integrity is essential for the success of an Institution and its research missions as well, and hence its violation constitutes a serious offense. The Policy on Academic Integrity forms an integral part of the Code which applies to all students of the Institution to which they should adhere. Failure to uphold these principles threatens both the reputation of the Institution and the value of the degrees awarded to its students. Every pupil of the Institution should feel responsible for ensuring the highest standards of academic integrity.

Cheating:

Cheating includes, but is not limited to:

- (1) Copying during examinations, and copying of homework assignments, term papers, theses or manuscripts.
- (2) Allowing or facilitating copying or writing a report or taking the examination for someone else.
- (3) Using unauthorized material, copying, collaborating when not authorized, and purchasing or borrowing papers or material from various sources.
- (4) Fabricating (making up) or falsifying (manipulating) data and reporting them in thesis and publications.
- (5) Creating sources, or citations that do not exist
- (6) Altering previously evaluated and re-submitting the work for re-evaluation
- (7) Signing another student's name on an assignment, report, research paper, thesis or attendance sheet.

Annexure 1

Faculty of Commerce

Program Structure and Credit Framework as per NEP 2020

Title of Program: B. Com. (3 Years) and B. Com. (Hons.) (4 years)

F.Y. B. Com. (Commerce)									
SEM I	Major	Minor	Open Elective	VSC	SEC	IKS	AEC	VEC	Total
Course Title	1. Accountancy & Financial Management I 2. Commerce I	Business Economics I	01 Course from other faculty	IT for Bus. Decision -I	Business Mathematics I	IKS	Communication Skill English I	Environmental Studies -I	
Credit	06 (3+3)	04	02	01 + 01P	02	02	02	02	22
sessions	03 + 03	04	02	01 + 02P	02	02	02	02	
Marks	200 (60:40)	100 (60:40)	50 (30:20)	50 (30:20)	50 (30:20)	50 30:20	50 30:20	50 30:20	600
SEM II	Major	Minor	Open Elective	VSC	SEC	CC	AEC	VEC	Total
Course Title	1. Accountancy and Financial Management II 2. Commerce II	Business Economics II	01 Course from other faculty	IT for Bus. Decision -I	Business Mathematics II	NCC/ NSS/ SPOR TS/D LLE/ ARTS	Communication Skill - English - II	Environmental Studies -II	
Credit	06	04	02	01 + 01P	02	02	02	02	22
sessions	03 + 03	04	02	01 + 02P	02	02	02	02	
Marks	200 (60:40)	100 (60:40)	50 (30:20)	50 (30:20)	50 (30:20)	50	50 30:20	50 30:20	600

Open Electives by Faculty of Commerce

Department	Semester - I	Semester - II
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Commerce	Entrepreneurship- I	Entrepreneurship- II
Accountancy	Accounting Literacy- I	Financial Literacy -II

Annexure II

Faculty of Arts

Program Structure and Credit Framework as per NEP 2020

Title of Program: B.A (3 Years) and B.A (Hons.) (4 years)

F.Y. B.A.									
SEM I	Major	Minor	Open Elective	VSC	SEC	IKS	AEC	VEC	Total
Course Title	1. Major I 2. Major II	Minor I	01 Course from other faculty	VSC I	SEC I	IKS I	Communication Skill - English - I	Environmental Studies -I	
Credit	06 (3+3)	04	02	01 + 01	02	02	02	02	22
sessions	03 + 03	04	02	01 + 01	02	02	02	02	
Marks	200 (60:40)	100 60:40	50 (30:20)	50 (30:20)	50 30:20	50 30:20	50 30:20	50 30:20	600
SEM II	Major	Minor	Open Elective	VSC	SEC	CC	AEC	VEC	Total
Course Title	1. Major I 2. Major II	Minor I	01 Course from other faculty	VSC I	SEC I	IKS I	Communication Skill - English - I	Environmental Studies -I	
Credit	06	04	02	01 + 01	02	02	02	02	22
sessions	03 + 03	04	02	01 + 01	02	02	02	02	
Marks	200 (60:40)	100 60:40	50 (30:20)	50 (30:20)	50 30:20	50	50 (30:20)	50 (30:20)	600

Department	Semester I		Semester II	
Economics	Economics I	Economics II	Economics I	Economics II
History	History I	History II	History I	History II
Philosophy	Philosophy I	Philosophy II	Philosophy I	Philosophy II
Political Science	Political Science I	Political Science II	Political Science I	Political Science II

English	English I	English II	English I	English II
Marathi	Marathi I	Marathi II	Marathi I	Marathi II
Hindi	Hindi I	Hindi II	Hindi I	Hindi II
Geography	Geography I	Geography II	Geography I	Geography II

Annexure III

Faculty of Science

Program Structure and Credit Framework as per NEP 2020

Title of Program: B. Sc. (3 Years) and B. Sc. (Hons.) (4 years)

F.Y. B. Sc.											
SEM I	Major	Major (Practical)	Minor	Minor (Practical)	Open Elective	VSC	SEC	IKS	AEC	VE C	Total
Course Title	1. Major I 2. Major II	1. Major I 2. Major II	Minor I	Minor I	01 Course from other faculty	VSC I	SEC I	IKS I	Communication Skill English I	Environmental Studies I	
Credit	2+2	1+1	02	02	02	01 + 01	02	02	02	02	22
sessions	2 +2	1+1	02	02	02	01 + 01	02	02	02	02	
Marks	100+100 (60:40)	50+50	100 60:40	100	50 20:30	50 20:30	50 20:30	50 20:30	50 (20:30)	50 20:30	800
SEM II	Major	Major	Minor		Open Elective	VSC	SEC	CC	AEC	VE C	Total

Course Title	1. Major I 2. Major II	1. Major I 2. Major II	Minor I	Minor I	01 Course from other faculty	VSC I	SEC I	IKS I	Communication Skill - English - I	Environmental Studies -I	
Credit	2+2	1+1	03	01	02	01 + 01	02	02	02	02	22
sessions	2 +2	1+1	03	01	02	01 + 01	02	02	02	02	
Marks	100+100 (60:40)	50+50	100 60:40	100	50 20:30	50 20:30	50 20:30	50	50 20:30	50 20:30	800

Department	Semester I		Semester II	
Major	Course I	Course II	Course I	Course II
Zoology Major	Structure function relationship in animals	Essentials of ecology	Study of vital process in animals	Genetics
Botany Major	Life of universe: Plant Part I	Fundamentals of Plants sciences I	Life of universe: Plant Part II	Fundamentals of Plants sciences II
Botany Minor	Phytochemistry of Medicinal Plants	Phytochemistry of Medicinal Plants	Plant Based Bio-business	Plant Based Bio-business
Mathematics Major	Calculus I	Algebra I	Calculus I	Algebra I
Mathematics Minor	Basic Calculus I	Basic Algebra I	Basic Calculus II	Basic Algebra II
Chemistry Major	Paper I(Physical & Analytical Chemistry)	Paper II (Organic and In-organic Chemistry)	Paper I(Physical & Analytical Chemistry)	Paper II (Organic and In-organic Chemistry)
Chemistry Minor	General Chemistry I	General Chemistry II	General Chemistry I	General Chemistry II
Microbiology Major	Fundamentals of Microbiology	Basic Techniques in Microbiology	Basics of Microbiology	Exploring Microbiology
Microbiology Minor	Prokaryotes and their cultivation I	Prokaryotes and their cultivation II		

Annexure IV

Sr. No.	Course	Marks		Total	Credit					
		CIA	SEE		SEM-I	SEM-II	SEM-III	SEM-IV	SEM-V	SEM-VI
1	Major	40	60	200	3 x 2 =6	3 x 2 =6	8	8	14	14
2	Minor	40	60	100	4	4	4	4	4	4
3	Open Elective	20	30	50	2	2	2	2		
4	VSC	20	30	50	2	2	2	2	2	
5	SEC	20	30	50	2	2				
6	IKS	20	30	50	2					
7	CC(NCC/NSS)	20	30	50		2	2	2		
8	AEC	20	30	50	2	2	2	2		
9	VEC	20	30	50	2	2				
10	FP			50			2			
11	Community Engagement			50				2	2	
12	OJT			50						4
	Total			600	22	22	22	22	22	22

The marks will be given for all examinations, and they will be converted into grade points. The semester-end, final grade card will have credits, grades, grade points, SGPA and CGPA.,

Board of Examinations (2023-2024)

Sr. No.	Name of Members	Designation
1	Dr. Avinash Patil	Chief Controller of Examinations
2	Dr. B.S. Wadekar	Controller of Examinations
3	Dr. Anand Dharmadhikari	Deputy Controller of Examinations
4	Dr. M. L. Yadav	Member
5	Dr. Sandesh Jaybhaye	Member
6	Dr. D. E. Kshirsagar	Member
7	Dr. S.S. Pandey	Member
8	Dr. Kranti Ozarkar	Member
9	Mrs. Ashwini Kulkarni	Member
10	Mrs. Jyoti Tupe	Member

Invitee:

Sr. No.	Name
1	Dr. Manindar Dhalival – Vice Principal (Science)
2	Mrs. Esmita Gupta -Vice Principal (Unaided Courses)
3	Dr. Harish Dubey – Vice Principal (Administration)

