

## B. K. Birla College of Arts, Science and Commerce (Autonomous), Kalyan

### Short Term Career Oriented 'Add on' Certificate Courses

#### Arts Faculty (Term - I)

Sr. No.	Certificate Course	Name of the Department	Credit Point	Fees Structure (In Rs.)	Course Coordinator	Email ID
1	Travel and Tourism	Geography	02	500/-	Mrs. P. A. Gadhe	<a href="mailto:pratibhagadhe@gmail.com">pratibhagadhe@gmail.com</a>
2	Export and Import Management	Economics	02	500/-	Dr. Mahadeo Yadav	<a href="mailto:mlyadav93@gmail.com">mlyadav93@gmail.com</a>
3	Hindi Anuvad	Hindi	02	500/-	Dr. B. L. Suranje	<a href="mailto:suranjebalkavi@gmail.com">suranjebalkavi@gmail.com</a>
4	Marathi Natyaprashikshan	Marathi	02	500/-	Dr. Arun Deore	<a href="mailto:hod.deore@yahoo.com">hod.deore@yahoo.com</a>
5	Spoken English	English	02	500/-	Dr. Sangeeta Sharma	<a href="mailto:departmentofenglish101@gmail.com">departmentofenglish101@gmail.com</a>
6	Leadership Development	Political Science	02	500/-	Ms. Priti Sawale	<a href="mailto:sawale.priti@gmail.com">sawale.priti@gmail.com</a>
7	Certificate Course in Epigraphy	History	02	350/-	Dr. Swapna Samel	<a href="mailto:drswapnasamel@gmail.com">drswapnasamel@gmail.com</a>

## B. K. Birla College of Arts, Science and Commerce (Autonomous), Kalyan

### Short Term Career Oriented 'Add on' Certificate Courses

#### Arts Faculty (Term - II)

Sr. No.	Certificate Course	Name of the Department	Credit Point	Fees Structure (In Rs.)	Course Coordinator	Email ID
1	Cartographic Technique	Geography	02	500/-	Ms. Sheetal Chitre	<a href="mailto:sheetalchitre0611@gmail.com">sheetalchitre0611@gmail.com</a>
2	Forex Management	Economics	02	500/-	Dr. Mahadeo Yadav	<a href="mailto:mlyadav93@gmail.com">mlyadav93@gmail.com</a>
3	Sahitya Lekhan	Hindi	02	500/-	Dr. S. S. Pandey	<a href="mailto:ssdpandey1@gmail.com">ssdpandey1@gmail.com</a>
4	Screen play writing	Marathi	02	500/-	Dr. Arun Deore	<a href="mailto:hod.deore@yahoo.com">hod.deore@yahoo.com</a>
5	Human Rights	Political Science	02	500/-	Dr. Megha Devle	<a href="mailto:meghadevle@yahoo.com">meghadevle@yahoo.com</a>
6	Psychology	Political Science	02	500/-	Mrs. Priti Sawale	<a href="mailto:sawale.priti@gmail.com">sawale.priti@gmail.com</a>
7	Introduction to Mythology	Philosophy	02	500/-	Mrs. Neerja Israni	<a href="mailto:neerjakisrani@gmail.com">neerjakisrani@gmail.com</a>
8	Certificate Course in Modi Script	History	02	350/-	Dr. Suvarna Jadhav	<a href="mailto:suvarnasandeepjadhav@gmail.com">suvarnasandeepjadhav@gmail.com</a>

## B. K. Birla College of Arts, Science and Commerce (Autonomous), Kalyan

### Short Term Career Oriented 'Add on' Certificate Courses

#### Science Faculty (Term I)

Sr. No.	Certificate Course	Name of the Department	Credit Point	Fees Structure (In Rs.)	Course Coordinator	Email ID
1	Miniature gardening	Botany	02	500/-	Dr. Pooja gupta	<a href="mailto:poojaog84@gmail.com">poojaog84@gmail.com</a>
2	Basic Instrumentation	Chemistry	02	500/-	Dr. Pranjali Maskar	<a href="mailto:pranjalinmaskar@gmail.com">pranjalinmaskar@gmail.com</a>
3	Astronomy and Astro Physics	Physics	02	500/-	Dr. Madhavi Thakurdesai	<a href="mailto:madhavithakurdesai@gmail.com">madhavithakurdesai@gmail.com</a>
4	Macromolecules	Microbiology	02	500/-	Mr. Raghunath Patil	<a href="mailto:raghumicrobirla@gmail.com">raghumicrobirla@gmail.com</a>
5	Advance Excel and Latex	Mathematics	02	1500/-	Mr. Gajanan Dhumal	<a href="mailto:gajanandhumal2586@gmail.com">gajanandhumal2586@gmail.com</a>
6	Biostatistics	Zoology	02	500/-	Dr. Geetha Unnikrishnan	<a href="mailto:unnikrishnangeeta@gmail.com">unnikrishnangeeta@gmail.com</a>
7	Plant Tissue Culture	Biotechnology	02	500/-	Dr. Shivani Kakkar	<a href="mailto:kakkar.shivani89@gmail.com">kakkar.shivani89@gmail.com</a>
8	Chromatography	Bioanalytical Sciences	02	500/-	Dr. Sonali Patil	<a href="mailto:sonali1386@gmail.com">sonali1386@gmail.com</a>
9	Solid Waste Management	Environmental Sciences	02	500/-	Dr. Sonal Tawde	<a href="mailto:sonal.tawde@gmail.com">sonal.tawde@gmail.com</a>

**B. K. Birla College of Arts, Science and Commerce (Autonomous), Kalyan**  
**Short Term Career Oriented 'Add on' Certificate Courses**  
**Science Faculty (Term - II)**

<b>Sr. No.</b>	<b>Certificate Course</b>	<b>Name of the Department</b>	<b>Credit Point</b>	<b>Fees Structure (In Rs.)</b>	<b>Course Coordinator</b>	<b>Email ID</b>
1	Fragrance and Flavors	Botany	02	500/-	Dr. Pushpa Nalawade	<a href="mailto:pushpa.andhale@gmail.com">pushpa.andhale@gmail.com</a>
2	Industrial Chemical Analysis	Chemistry	02	500/-	Mr. Balasaheb Pathare	<a href="mailto:bala.pathare27@gmail.com">bala.pathare27@gmail.com</a>
3	Basic Electronics	Physics	02	500/-	Dr. Mahendra Khandpekar	<a href="mailto:dr_mmk1968@yahoo.com">dr_mmk1968@yahoo.com</a>
4	Fermentation Technology	Microbiology	02	500/-	Dr. Narayan Totewad	<a href="mailto:ndtmicro2013@gmail.com">ndtmicro2013@gmail.com</a>
5	Python Programming	Mathematics	02	500	Mr. Krishna Ghode	<a href="mailto:ghodekrishna@gmail.com">ghodekrishna@gmail.com</a>
6	Human Genetics and Counselling	Zoology	02	300/-	Dr. Geetha Unnikrishnan	<a href="mailto:unnikrishnangeeta@gmail.com">unnikrishnangeeta@gmail.com</a>
7	Bioinformatics	Biotechnology	02	500/-	Mrs. Minal Trivedi	<a href="mailto:minal3999@gmail.com">minal3999@gmail.com</a>
8	Clinical Research	Bioanalytical Sciences	02	500/-	Mrs. Shruti Shah	<a href="mailto:shruty29@gmail.com">shruty29@gmail.com</a>
9	Designing Effluent Treatment Plant	Environmental Sciences	02	500/-	Dr. Sonal Tawde	<a href="mailto:sonal.tawde@gmail.com">sonal.tawde@gmail.com</a>

## B. K. Birla College of Arts, Science and Commerce (Autonomous), Kalyan

### Short Term Career Oriented 'Add on' Certificate Courses

#### Commerce Faculty (Term - I)

Sr. No.	Certificate Course	Name of the Department	Credit Point	Fees Structure (In Rs.)	Course Coordinator	Email ID
1	Introduction of GST	Accountancy and Commerce	02	1,500/-	Ms. Lakshita Soni	<a href="mailto:principal@bkbirlacollegekalyan.com">principal@bkbirlacollegekalyan.com</a>
2	Introduction of Direct Tax	Accountancy and Commerce	02	1,500/-	CA C. D. Phadke	<a href="mailto:principal@bkbirlacollegekalyan.com">principal@bkbirlacollegekalyan.com</a>
3	Introduction of Stock Exchange and Equity Research	Accountancy and Commerce	02	1,500/-	CA C. D. Phadke	<a href="mailto:principal@bkbirlacollegekalyan.com">principal@bkbirlacollegekalyan.com</a>
4	Personality Development	Accountancy and Commerce	02	1,500/-	Dr. Anuradha Hastak	<a href="mailto:principal@bkbirlacollegekalyan.com">principal@bkbirlacollegekalyan.com</a>
5	Office Management; logistics and supply chain management	Accountancy and Commerce	02	1,500/-	Dr. Vrinda Nishandar	<a href="mailto:principal@bkbirlacollegekalyan.com">principal@bkbirlacollegekalyan.com</a>

## **B. K. Birla College of Arts, Science and Commerce (Autonomous), Kalyan**

### **Short Term Career Oriented 'Add on' Certificate Courses**

#### **Commerce Faculty (Term - II)**

<b>Sr. No.</b>	<b>Certificate Course</b>	<b>Name of the Department</b>	<b>Credit Point</b>	<b>Fees Structure (In Rs.)</b>	<b>Course Coordinator</b>	<b>Email ID</b>
1	Introduction of Direct Tax	Accountancy and Commerce	02	1,500/-	CA C. D. Phadke	<a href="mailto:principal@bkbirlacollegekalyan.com">principal@bkbirlacollegekalyan.com</a>
2	Introduction of Stock Market and Equity Research	Accountancy and Commerce	02	1,500/-	CA C. D. Phadke	<a href="mailto:principal@bkbirlacollegekalyan.com">principal@bkbirlacollegekalyan.com</a>
3	Soft Skill Development	Accountancy and Commerce	02	1,500/-	Dr. Anuradha Hastak	<a href="mailto:principal@bkbirlacollegekalyan.com">principal@bkbirlacollegekalyan.com</a>
4	Office Management and Supply Chain Management	Accountancy and Commerce	02	1,500/-	Mr. B. S. Wadekar	<a href="mailto:principal@bkbirlacollegekalyan.com">principal@bkbirlacollegekalyan.com</a>

**B. K. Birla College of Arts, Science and Commerce (Autonomous), Kalyan**  
**Short Term Career Oriented ‘Add on’ Certificate Courses**  
**Self Financing Stream (Term – I)**

Sr. No.	Certificate Course	Name of the Department	Credit Point	Fees Structure (In Rs.)	Course Coordinator	Email ID
1	<ul style="list-style-type: none"> <li>• Cyber Security &amp; Cyber Forensics</li> <li>• Tally ERP 9.0</li> </ul>	Information Technology	02	3,000/-	• Mrs Varsha Ponkshe	<a href="mailto:varshap78@gmail.com">varshap78@gmail.com</a>
			02	4,000/-	• Mrs. Esmita Gupta	<a href="mailto:esmita.g@gmail.com">esmita.g@gmail.com</a>
2	<ul style="list-style-type: none"> <li>• Web Designing</li> <li>• Android</li> </ul>	Computer Science	04	3,000/-	Mrs. Esmita Gupta	<a href="mailto:esmita.g@gmail.com">esmita.g@gmail.com</a>
			04	3,000/-		
3	Plant Tissue Culture	Biotechnology	02	500/-	Dr. Shivani Kakkar	<a href="mailto:kakkar.shivani89@gmail.com">kakkar.shivani89@gmail.com</a>
4	Solid Waste Management	Environmental Sciences	02	500/-	Dr. Sonal Tawde	<a href="mailto:sonal.tawde@gmail.com">sonal.tawde@gmail.com</a>
5	Chromatography	Bioanalytical Sciences	02	500/-	Dr. Sonali Patil	<a href="mailto:sonali1386@gmail.com">sonali1386@gmail.com</a>
6	Emotional Intelligence	Management Studies	02	1,000/-	Mrs. Saroj Joshi	<a href="mailto:sarojhr8@gmail.com">sarojhr8@gmail.com</a>

7	Basic of Investment	B. Com (Accounting & Finance)	02	1,000/-	Mrs. Saroj Joshi	<a href="mailto:sarojhr8@gmail.com">sarojhr8@gmail.com</a>
8	Insight to Indian Stock Market	B. Com (Banking & Insurance)	02	1,000/-	Mrs. Saroj Joshi	<a href="mailto:sarojhr8@gmail.com">sarojhr8@gmail.com</a>
9	Introduction to Financial Market	B. Com (Financial Management)	02	1,000/-	Mrs. Saroj Joshi	<a href="mailto:sarojhr8@gmail.com">sarojhr8@gmail.com</a>
10	Computer Assisted Auditing Techniques	M. Com (E-commerce)	02	1000/-	Mr. Anand Dharmadhikari	<a href="mailto:anandvd.23@gmail.com">anandvd.23@gmail.com</a>
11	Photo Journalism	Department of Mass Media	02	1,000/-	Mrs. Sayali Sonawane	<a href="mailto:sayali.sonawane124@gmail.com">sayali.sonawane124@gmail.com</a>



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**Self Financing Stream (Term – II)**

Sr. No.	Certificate Course	Name of the Department	Credit Point	Fees Structure (In Rs.)	Course Coordinator	Email ID
1	• Cyber Security & Cyber Forensics	Information Technology	2	Rs. 3,000/-	• Mrs. Varsha Ponkshe	<a href="mailto:varshap78@gmail.com">varshap78@gmail.com</a>
	• Tally ERP9.0		2	Rs. 4,000/-	• Mrs. Esmita Gupta	<a href="mailto:esmita.g@gmail.com">esmita.g@gmail.com</a>
2	• Advanced Excel	Computer Science	2	Rs. 1,000/-	Mrs. Esmita Gupta	<a href="mailto:esmita.g@gmail.com">esmita.g@gmail.com</a>
	• Web Designing			Rs. 3000/-		
3	Bioinformatics	Biotechnology	2	Rs. 500/-	Ms. Minal Trivedi	<a href="mailto:minal3999@gmail.com">minal3999@gmail.com</a>
4	Designing of Effluent Treatment Plant	Environmental Sciences	2	Rs. 500/-	Dr. Sonal Tawde	<a href="mailto:sonal.tawde@gmail.com">sonal.tawde@gmail.com</a>
5	Clinical Research	Bioanalytical Sciences	2	Rs. 500/-	Dr. Sonali Patil	<a href="mailto:sonali1386@gmail.com">sonali1386@gmail.com</a>
6	Event Management	Management Studies	1	Rs. 500/-	Mrs. Saroj Joshi	<a href="mailto:sarojhr8@gmail.com">sarojhr8@gmail.com</a>
7	Tax Procedure and Practice	B. Com (Accounting &	1	Rs 1,000/-	Mrs. Saroj Joshi	<a href="mailto:sarojhr8@gmail.com">sarojhr8@gmail.com</a>

		Finance)				
8	Portfolio Management	B. Com (Banking & Insurance)	1	Rs. 1,000/-	Mrs. Saroj Joshi	<a href="mailto:sarojhr8@gmail.com">sarojhr8@gmail.com</a>
9	Derivative & Commodity Market	B. Com (Financial Management)	1	Rs. 1,000/-	Mrs. Saroj Joshi	<a href="mailto:sarojhr8@gmail.com">sarojhr8@gmail.com</a>
10	Filing of Income Tax Returns	M. Com (E-commerce)	2	Rs. 1,000/-	Mr. Anand Dharmadhikari	<a href="mailto:anandvd.23@gmail.com">anandvd.23@gmail.com</a>
11	Short Film Making	Department of Mass Media	1	Rs 1,500/-	Mrs. Sayali Sonawane	<a href="mailto:sayali.sonawane124@gmail.com">sayali.sonawane124@gmail.com</a>